



# Village of Brookfield

8820 Brookfield Avenue • Brookfield, Illinois 60513-1688  
(708) 485-7344 • FAX (708) 485-4971  
[www.brookfieldil.gov](http://www.brookfieldil.gov)

VILLAGE PRESIDENT  
Kit P. Ketchmark

VILLAGE CLERK  
Catherine A. Colgrass-Edwards

BOARD OF TRUSTEES  
Ryan P. Evans  
Michael J. Garvey  
Nicole M. Gilhooley  
C.P. Hall, II  
Brian S. Oberhauser  
Michelle D. Ryan

VILLAGE MANAGER  
Riccardo F. Ginex

MEMBER OF  
Illinois Municipal League  
Proviso Township  
Municipal League  
West Central  
Municipal Conference

TREE CITY U.S.A. Since 1981

HOME OF THE CHICAGO  
ZOOLOGICAL SOCIETY

VILLAGE OF BROOKFIELD  
BROOKFIELD, ILLINOIS 60513

## BROOKFIELD VILLAGE BOARD MEETING AGENDA

Monday, October 14, 2013  
6:30 P.M.

Edward Barcal Hall  
8820 Brookfield Avenue  
Brookfield, IL 60513

I. OPENING CEREMONIES: Pledge of Allegiance to the Flag

II. Roll Call

III. Appointments and Presentations

Swearing in of Chris Bandola – Probationary Police Officer, Probationary period ends 10/07/2014

Swearing in of Anthony Zeman – Probationary Police Officer, Probationary period ends 10/07/2014

IV. PUBLIC COMMENT – LIMITED TO ITEMS ON OMNIBUS AND NEW BUSINESS ON TONIGHT'S AGENDA

V. OMNIBUS AGENDA

- A. Approval of Minutes: Village Board Meeting Monday, September 23, 2013;  
Committee of the Whole Meeting, Monday, September 23, 2013,
- B. Approval of Minutes: Special Village Board Meeting, Monday, October 7, 2013

Individuals with a disability requiring a reasonable accommodation in order to participate in any meeting should contact the Village of Brookfield (708)485-7344 prior to the meeting. Wheelchair access may be gained through the police department (East) entrance of the Village Hall.

## **VI. REPORTS OF SPECIAL COMMITTEES**

<b>Trustee Hall</b>	Chamber of Commerce, Finance, Public Safety and DPW Warrant 10/14/13
<b>Trustee Oberhauser</b>	Library, Conservation
<b>Trustee Gilhooley</b>	Recreation
<b>Trustee Ryan</b>	Special Events
<b>Trustee Evans</b>	Beautification, Administration
<b>Trustee Garvey</b>	Zoning Board of Appeals, Plan Commission
<b>President Ketchmark</b>	Economic Development, Brookfield Zoo, WCMC, PZED
<b>Clerk Edwards</b>	Aging Well Liaison

## **VII. New Business**

- A. Ordinance 2013-52** – An Ordinance Authorizing the Execution of an Intergovernmental Agreement for the Provision of Health Inspection Services between the Village of Brookfield, Illinois, and the County of Cook, Illinois
- B. Ordinance 2013-53** – An Ordinance Authorizing the Issuance of a Lease/Purchase Order for Digital Imaging System for the Village of Brookfield, IL

## **VIII. Managers Report**

## **IX. Executive Session – Land Acquisition and Sales, Litigation, and Personnel**

## **X. Adjournment**

Individuals with a disability requiring a reasonable accommodation in order to participate in any meeting should contact the Village of Brookfield (708)485-7344 prior to the meeting. Wheelchair access may be gained through the police department (East) entrance of the Village Hall.

**JOURNAL OF THE PROCEEDINGS OF THE PRESIDENT AND THE BOARD OF TRUSTEES  
AT A COMMITTEE OF THE WHOLE MEETING  
HELD ON MONDAY, SEPTEMBER 23, 2013  
IN THE BROOKFIELD MUNICIPAL BUILDING**

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**MEMBERS PRESENT:** President Kit P. Ketchmark, Trustees Ryan Evans, Michael Garvey Nicole Gilhooley, Brian Oberhauser, Michelle Ryan and C.P. Hall, Village Clerk Catherine Colgrass-Edwards.

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Assistant Village Manager Keith Sbiral, Village Attorney Richard Ramello, Finance Director Doug Cooper, Village Engineer Derek Treichel and Deputy Village Clerk Theresa Mariani-Coady.

On Monday September 23, 2013, President Ketchmark called the Committee of the Whole Meeting to order at 6:47 P.M.

**Discussion Items:**

**St. Barbara's Alumni Reunion Open House**

Request from St. Barbara's for Class 8 liquor license for Alumni Open House scheduled for Saturday, October 12. A Special Board of Trustees meeting will have to be scheduled for the approval vote of this request.

**Proposed Copy Machine Lease**

Current negotiated contract will unify all copiers with Illinois Paper and the Ricoh product line. Terms of the new lease are the same as previous two leases but with more favorable rates in that the Village will now save \$76.28 dollars per month.

**Intergovernmental Agreement Renewal - Cook County Health Inspections**

Item to be on Agenda for approval vote at Village Board meeting scheduled for October 14, 2013.

**OSLAD 2012 Grant Award Presentation and Request for Bid**

The Village has been awarded a \$260,000 grant. Staff presented the proposed project scope of work as well as the overall timeline for the project. Staff recapped the September 18 2013 Joint Commission/Board meeting and outlined the next steps in the bidding process – with the bid to be awarded mid-October.

### **Capital Plan III**

Assistant Village Manager Keith Sbiral and Finance Director Doug Cooper gave an overview of the five-year Capital Plan in detail and addressed questions from the Board. The October 14, 2013 Committee Meeting (and any necessary additional meetings) will focus on narrowing the scope of the proposed capital projects to fall in line with projected revenues, discuss optional revenues, and begin the process of making sure the document is consistent with the goals and policy direction of the Baord.

### **ADJOURNMENT**

Motion by Trustee Garvey, seconded by Trustee Hall, to adjourn the Committee of the Whole meeting of September 23, 2013 at 7:42 P.M. Upon roll call, the motion carried as follows: Ayes: Trustees Evans, Garvey, Gilhooley, Oberhauser, Ryan and Hall. Nays: None. Absent: None.

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**Catherine Colgrass-Edwards**  
Village Clerk  
Village of Brookfield

/lls



VILLAGE OF BROOKFIELD  
BROOKFIELD, ILLINOIS 60513

JOURNAL OF THE PROCEEDINGS OF THE PRESIDENT AND THE BOARD OF TRUSTEES  
AT A REGULAR VILLAGE BOARD MEETING

HELD ON MONDAY, SEPTEMBER 23, 2013  
IN THE BROOKFIELD MUNICIPAL BUILDING

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**MEMBERS PRESENT:** President Kit P. Ketchmark, Trustees Ryan Evans, Michael Garvey Nicole Gilhooley, Brian Oberhauser, Michelle Ryan and C.P. Hall, Village Clerk Catherine Colgrass-Edwards.

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Assistant Village Manager Keith Sbiral, Village Attorney Richard Ramello, Finance Director Doug Cooper, Village Engineer Derek Treichel and Deputy Village Clerk Theresa Mariani-Coady.

On Monday, September 23, 2013, President Ketchmark called the Village Board of Trustees meeting to order at 6:30 P.M. and led the Pledge of Allegiance to the Flag.

**APPOINTMENTS AND PRESENTATIONS**

**Resolution –Dedication of Joseph Lis Science Lab - S.E. Gross School**

**OMNIBUS AGENDA**

**Approval of Minutes:** Village Board Meeting Monday, September 9, 2013; Committee of the Whole Meeting, Monday, September 9, 2013.

Motion by Trustee Garvey, seconded by Trustee Oberhauser, to approve the Omnibus Agenda of the Regular Village Board Meeting of September 23, 2013. Upon roll call, the motion carried as follows: Ayes: Trustees Evans, Garvey, Gilhooley, Oberhauser, Ryan and Hall. Nays: None. Absent: None.

**REPORTS OF SPECIAL COMMITTEES**

**Finance, Public Safety, Public Works & Chamber of Commerce – Trustee Hall**

Trustee Hall informed the Board of details regarding certain expenditures.

**Corporate Warrant dated September 23, 2013 - \$917,588.95**

Motion by Trustee Hall, seconded by Trustee Garvey, to approve the Corporate Warrant dated September 23, 2013 in the amount of \$917,588.95. Upon roll call, the motion carried as follows: Ayes: Trustees Evans, Garvey, Gilhooley, Oberhauser, Ryan and Hall. Nays: None. Absent: None.

**Chamber of Commerce**

- Farmer's Market
- After Hours scheduled for September 26, 2013 at Metropolitan Bank at 5:30 p.m.
- Art Show and Fall Festival – October 5, 2013 – Noon to 6:00 p.m.

**Public Safety**

- Public Safety: Item on Board agenda for vote at this meeting.
- Public Safety meeting scheduled for September 24, 2013 at 5:30 p.m. to discuss traffic controls at 4600 block of Dubois, Parking restrictions at corner of Raymond and Ogden, and commuter parking in the 3600 block of Morton.

**Public Works -**

- No report

**Library & Conservation – Trustee Oberhauser**

- Library – Taste of the Library @Your Library – September 27, 2013
- Conservation Committee meeting scheduled for September 24, 2013

#### Recreation – Trustee Gilhooley

- ☉ Recreation: No meeting. (could not hear speaker regarding next scheduled meeting)

#### Special Events – Trustee Ryan

- ☉ October 2, 2013 meeting:

#### Planning & Zoning – Trustee Garvey

Planning Commission: No meetings

Zoning Commission: No meetings

#### Administration and Beautification – Trustee Evans

- ☉ Beautification Committee: No report.

#### Aging Well Liaison – Village Clerk Edwards

- ☉ Meeting scheduled for Monday, September 30, 2013 at 9:30 a.m.

#### Economic Development - President Ketchmark

- ☉ Economic Development: Assistant Village Manager gave Board an update on radio advertising campaign and positive feedback.
- ☉ WCMC: Audit approved/passed. Discussion of impending Cook County tax on transfer stations-with the exception of Chicago transfer stations.
- ☉ Zoo: Lunch meeting with Zoo Director

#### NEW BUSINESS

##### Ordinance 2013-47 – An Ordinance Amending Chapter 3 of the Village of Brookfield Code of Ordinances to Increase the Maximum number of Class 8 Liquor Licenses

Motion by Trustee Hall, seconded by trustee Ryan, to approve Ordinance 2013-47 – An Ordinance Amending Chapter 3 of the Village of Brookfield Code of Ordinances to Increase the Maximum number of Class 8 Liquor Licenses. Upon roll call, the motion carried as follows: Ayes: Trustees Evans, Garvey, Gilhooley, Oberhauser, Ryan and Hall. Nays: None. Absent: None.

##### Ordinance 2013-48 – An Ordinance Amending Chapter 3 of the Village of Brookfield Code of Ordinances to Increase the Maximum number of Class S1 Liquor Licenses

Motion by Trustee Hall, seconded by Trustee Oberhauser, to approve Ordinance 2013-48 – An Ordinance Amending Chapter 3 of the Village of Brookfield Code of Ordinances to Increase the Maximum number of Class S1 Liquor Licenses. Upon roll call, the motion carried as follows: Ayes: Trustees Evans, Garvey, Gilhooley, Oberhauser, Ryan and Hall. Nays: None. Absent: None.

##### Ordinance 2013-49 – An Ordinance Amending Chapter 3 of the Village of Brookfield Code of Ordinances to Increase the Maximum number of Class S1 Liquor Licenses.

Motion by Trustee Garvey, seconded by Trustee Ryan, to approve Ordinance 2013-49 – An Ordinance Amending Chapter 3 of the Village of Brookfield Code of Ordinances to Increase the Maximum number of Class S1 Liquor Licenses. Upon roll call, the motion carried as follows: Ayes: Trustees Evans, Garvey, Gilhooley, Oberhauser, Ryan and Hall. Nays: None. Absent: None.

##### Ordinance 2013-50 – An Ordinance Amending Section 18-139 of Chapter 18 of the Code of Ordinances, Village of Brookfield, Illinois to Restrict Parking on the East side of Raymond Avenue in the Village of Brookfield, Illinois.

Motion by Trustee Hall, seconded by Trustee Oberhauser, to approve Ordinance 2013-50 – An Ordinance Amending Section 18-139 of Chapter 18 of the Code of Ordinances, Village of Brookfield, Illinois to Restrict Parking on the East side of Raymond Avenue in the Village of Brookfield, Illinois. Upon roll call, the motion carried as follows: Ayes: Trustees Evans, Garvey, Gilhooley, Oberhauser, Ryan and Hall. Nays: None. Absent: None.

#### MANAGER'S REPORT

- ☉ No report

**TEMPORARILY RECESS REGULAR VILLAGE BOARD MEETING**

Motion by Trustee Garvey, seconded by Trustee Oberhauser, to temporarily recess the Regular Village Board meeting of September 23, 2013 at 6:46 P.M. in order to conduct a Committee of the Whole Meeting. Upon roll call, the motion carried as follows: Ayes: Trustees Evans, Garvey, Gilhooley, Oberhauser, Ryan and Hall. Nays: None. Absent: None.

**RECONVENE REGULAR VILLAGE BOARD MEETING**

Motion by Trustee Evans, seconded by Trustee Garvey, to reconvene the Regular Village Board meeting of September 23, 2013 at 7:42 P.M. Upon roll call, the motion carried as follows: Ayes: Trustees Evans, Garvey, Gilhooley, Oberhauser, Ryan and Hall. Nays: None. Absent: None.

**EXECUTIVE SESSION - Litigation, Land Acquisition and Sales, Personnel**

Motion by Trustee Garvey, seconded by Trustee Evans, to adjourn the Regular Village Board Meeting of September 23, 2013 to an Executive Session to discuss Litigation, Land Acquisition and Sales, Personnel at 7:46 P.M. Upon roll call, the motion carried as follows: Ayes: Trustees Evans, Garvey, Gilhooley, Oberhauser, Ryan and Hall. Nays: None. Absent: None.

**RECONVENE REGULAR VILLAGE BOARD MEETING**

Motion by Trustee Garvey, seconded by Trustee Evans, to reconvene the Regular Village Board meeting of September 23, 2013 at 8:27 P.M. Upon roll call, the motion carried as follows: Ayes: Trustees Evans, Garvey, Gilhooley, Oberhauser, Ryan and Hall. Nays: None. Absent: None.

**ADJOURNMENT**

Motion by Trustee Oberhauser, seconded by Trustee Gilhooley, to adjourn the Regular Village Board meeting of September 23, 2013 at 8:28 P.M. Upon roll call, the motion carried as follows: Ayes: Trustees Evans, Garvey, Gilhooley, Oberhauser, Ryan and Hall. Nays: None. Absent: None.

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**Catherine Colgrass-Edwards  
Village Clerk  
Village of Brookfield**

/s/

**VILLAGE OF BROOKFIELD  
BROOKFIELD, ILLINOIS 60513**

**JOURNAL OF THE PROCEEDINGS OF THE PRESIDENT AND THE BOARD OF TRUSTEES  
AT A SPECIAL VILLAGE BOARD MEETING**

**HELD ON MONDAY, OCTOBER 7, 2013  
IN THE BROOKFIELD MUNICIPAL BUILDING**

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**MEMBERS PRESENT:** President Kit P. Ketchmark, Trustees Nicole Gilhooley, Michelle Ryan and C.P. Hall, Deputy Village Clerk Theresa Coady

**MEMBERS ABSENT:** Trustees Ryan Evans, Brian Oberhauser, Michael Garvey

**ALSO PRESENT:** Assistant Village Manager Keith Sbiral

On Monday October 7, 2013, President Ketchmark called the Village of Trustees Meeting to order at 4:50PM.

**NEW BUSINESS:**

Ordinance 2013-51 – An Ordinance Amending Chapter 3 of the Village of Brookfield Code of Ordinances to Increase the Maximum Number of Class 8 Liquor Licenses (St. Barbara Parish)

Motion by Trustee Ryan, seconded by Trustee Gilhooley, to approve Ordinance 2013-51 An Ordinance Amending Chapter 3 of the Village of Brookfield Code of Ordinances to Increase the Maximum number of Class 8 Liquor Licenses (St. Barbara Parish). Upon Roll call, the motion carried as follows: Ayes: President Ketchmark, Trustees Gilhooley, Ryan and Hall. Nays: None. Absent: Trustees Evans, Oberhauser and Garvey.

**ADJOURNMENT**

Motion by Trustee Hall, seconded by Trustee Gilhooley, to adjourn the Special Village Board meeting of October 7, 2013 at 4:52PM. Upon roll call, the motion carried as Follows: Ayes: Trustees Ryan, Gilhooley and Hall and President Ketchmark. Nays: None. Absent: Trustee Evans, , Oberhauser, and Garvey.

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Theresa M. Coady, Deputy Village Clerk

# **VILLAGE OF BROOKFIELD**

**CORPORATE WARRANT – 10/14/2013**

**FOR THE PERIOD 9/24/2013 TO 10/14/2013**

TO THE TREASURER OF THE VILLAGE OF BROOKFIELD –

YOU ARE HEREBY AUTHORIZED AND DIRECTED TO MAKE PAYMENT ON THE ITEMS LISTED AND APPROVED BY THE PRESIDENT AND TRUSTEES AND TO CHARGE THE SAME TO THE ACCOUNTS SO DESIGNATED.

**\*\*\*\*APPROVED FOR PAYMENT – VILLAGE OF BROOKFIELD BOARD\*\*\*\***

**Corporate Warrant # 10/14/2013 in the Total Amount of \$957,188.75**

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President

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Chairman of Finance Committee

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Village Manager

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Village Clerk

**Corporate Warrant-10/14/13**

From Payment Date: 9/24/2013 - To Payment Date: 10/14/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
PFC - PUBLIC FUND CHECKING									
<u>Check</u>									
13066	09/24/2013	Open			Utility Management Refund	PATEL, M, K	\$101.92		
13067	09/24/2013	Open			Accounts Payable	Village of Brookfield - petty cash	\$130.35		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>			<u>Amount</u>		
	91713		09/24/2013	recreation dept petty cash			\$130.35		
13068	09/25/2013	Voided	wrong amount	09/26/2013	Accounts Payable	CBS Radio East, Inc.	\$28,100.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>			<u>Amount</u>		
	92413		09/25/2013	ad campaign on CBS radio for economic development			\$28,100.00		
13069	09/27/2013	Open			Accounts Payable	CBS Radio East, Inc.	\$27,100.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>			<u>Amount</u>		
	92613		09/26/2013	ad campaign on CBS radio for economic development			\$27,100.00		
13070	09/27/2013	Open			Accounts Payable	De Ross, Scott	\$105.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>			<u>Amount</u>		
	92713		09/27/2013	reimbursement for plates & title transfer-2001 Ford truck			\$105.00		
13071	09/27/2013	Open			Accounts Payable	Hinsdale Bank and Trust	\$3,098.34		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>			<u>Amount</u>		
	00001		09/27/2013	interest due on note-acct #00280048992			\$3,098.34		
13072	09/30/2013	Open			Accounts Payable	Village of Brookfield - petty cash	\$292.67		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>			<u>Amount</u>		
	92713		09/30/2013	police dept petty cash			\$292.67		
13073	09/30/2013	Open			Utility Management Refund	BRIGHT LEAF HOMES	\$20.40		
13074	09/30/2013	Open			Utility Management Refund	COWHEY, ERIN	\$20.40		
13075	09/30/2013	Open			Utility Management Refund	SPASOJEVIC, D	\$19.30		
13076	10/07/2013	Open			Accounts Payable	Betka, Robert	\$1,000.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>			<u>Amount</u>		
	100713		10/07/2013	parkway bond refund-4305 Blanchan			\$1,000.00		
13077	10/07/2013	Open			Accounts Payable	Kraiss, G	\$230.86		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>			<u>Amount</u>		
	100713		10/07/2013	refund-duplicate payment on acct			\$230.86		
13078	10/07/2013	Open			Accounts Payable	Paljetak, M	\$502.07		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>			<u>Amount</u>		
	100713		10/07/2013	refund-duplicate payment on acct			\$502.07		
13079	10/07/2013	Open			Accounts Payable	Visa	\$5,364.23		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>			<u>Amount</u>		
	2013-00000586		10/07/2013	fire dept-0938			\$89.98		
	2013-00000587		10/07/2013	administration acct-0946			\$3,056.83		
	2013-00000588		10/07/2013	recreation acct-0953			\$1,189.90		
	2013-00000589		10/07/2013	police dept-1449			\$913.58		
	2013-00000590		10/07/2013	dept of public works-1506			\$113.94		

**Corporate Warrant-10/14/13**

From Payment Date: 9/24/2013 - To Payment Date: 10/14/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
13080	10/14/2013	Open			Accounts Payable	A & M Parts Inc.	\$296.50		
	Invoice		Date	Description		Amount			
	405442		10/08/2013	clip chuck;airchuck;butane fuel;safety gloves		\$44.93			
	403584		10/08/2013	parts for #22		\$191.67			
	406242		10/08/2013	oil absorbant		\$59.90			
13081	10/14/2013	Open			Accounts Payable	Accurate Document Destruction	\$77.74		
	Invoice		Date	Description		Amount			
	9555216		10/08/2013	shredding svcs		\$77.74			
13082	10/14/2013	Open			Accounts Payable	Aftermath	\$105.00		
	Invoice		Date	Description		Amount			
	jc2013-117		10/08/2013	bio-hazard clean up in jail cell		\$105.00			
13083	10/14/2013	Open			Accounts Payable	Air One Equipment, Inc.	\$603.00		
	Invoice		Date	Description		Amount			
	90179		10/08/2013	breathing air quality test;6 mos maint-compressor		\$603.00			
13084	10/14/2013	Open			Accounts Payable	Airgas USA, LLC	\$399.02		
	Invoice		Date	Description		Amount			
	9912665827		10/08/2013	cylinder rental-welding gases		\$194.53			
	9019804093		10/08/2013	propane		\$67.79			
	9500120702		10/08/2013	medical oxygen		\$136.70			
13085	10/14/2013	Open			Accounts Payable	AIS	\$23,614.65		
	Invoice		Date	Description		Amount			
	23633a		10/08/2013	crestron equipment balance		\$7,055.00			
	22561		10/08/2013	crestron programming		\$275.00			
	24810		10/08/2013	August computer svc		\$6,417.50			
	24917		10/08/2013	internal hard drive		\$234.00			
	24669		10/08/2013	panasonic tapes		\$337.40			
	24679		10/08/2013	apc ups replacement battery cartridge		\$157.00			
	24728		10/08/2013	ssl standard certificate		\$100.00			
	24533		10/08/2013	July computer svc		\$5,843.75			
	24380		10/08/2013	seagate data recovery appraisal		\$195.00			
	24782		10/08/2013	seagate recovery		\$3,000.00			
13086	10/14/2013	Open			Accounts Payable	AMS Welding Service	\$40.00		
	Invoice		Date	Description		Amount			
	3613		10/08/2013	weld aluminum step		\$40.00			
13087	10/14/2013	Open			Accounts Payable	Anita Richardson	\$1,800.00		
	Invoice		Date	Description		Amount			
	2013-10		10/08/2013	adjudication hearings-September		\$1,800.00			
13088	10/14/2013	Open			Accounts Payable	Ann Lenartson	\$708.10		
	Invoice		Date	Description		Amount			
	100413		10/08/2013	dance classes		\$708.10			
13089	10/14/2013	Open			Accounts Payable	Armor Systems Corporation	\$3,933.50		
	Invoice		Date	Description		Amount			
	010017140000		10/08/2013	monies collected by agency		\$1,852.00			
	93013		10/08/2013	monies pd to agency		\$2,081.50			

**Corporate Warrant-10/14/13**

From Payment Date: 9/24/2013 - To Payment Date: 10/14/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
13090	10/14/2013	Open			Accounts Payable	AT&T	\$14,961.97		
	Invoice		Date	Description			Amount		
	2013-00000595		10/08/2013	773-R07-1184			\$116.07		
	2013-00000596		10/08/2013	708-R07-0065			\$8,916.28		
	2013-00000597		10/08/2013	708-387-1350			\$56.24		
	2013-00000598		10/08/2013	708-387-2561			\$165.27		
	2013-00000599		10/08/2013	708-387-2650			\$3,817.16		
	2013-00000600		10/08/2013	708-387-2733			\$56.52		
	2013-00000601		10/08/2013	708-Z14-0030			\$183.44		
	2013-00000602		10/08/2013	708-Z14-0033			\$183.44		
	2013-00000603		10/08/2013	708-Z14-0045			\$1,284.11		
	2013-00000604		10/08/2013	708-Z14-0019			\$183.44		
13091	10/14/2013	Open			Accounts Payable	AT&T	\$56.42		
	Invoice		Date	Description			Amount		
	102513		10/08/2013	E911 modem lines			\$56.42		
13092	10/14/2013	Open			Accounts Payable	AT&T Long Distance	\$955.51		
	Invoice		Date	Description			Amount		
	9913		10/08/2013	long distance chgs			\$955.51		
13093	10/14/2013	Open			Accounts Payable	Avalon Petroleum Co.	\$22,485.61		
	Invoice		Date	Description			Amount		
	551092		10/08/2013	premium fuel			\$15,563.61		
	14372		10/08/2013	diesel fuel			\$6,922.00		
13094	10/14/2013	Open			Accounts Payable	B & F Construction Code Services, Inc.	\$884.62		
	Invoice		Date	Description			Amount		
	38039		10/08/2013	inspection-4146 Grove			\$604.62		
	37861		10/08/2013	August inspections			\$280.00		
13095	10/14/2013	Open			Accounts Payable	Beaver Creek Nursery, Inc.	\$6,150.00		
	Invoice		Date	Description			Amount		
	086710-00-00		10/08/2013	acer rubrum red sunset;tilia americana redmond			\$6,150.00		
13096	10/14/2013	Open			Accounts Payable	Blue Cross Blue Shield of IL	\$115,251.16		
	Invoice		Date	Description			Amount		
	2013-00000609		10/08/2013	medical insurance premiums-acct #051133			\$115,251.16		
13097	10/14/2013	Open			Accounts Payable	Brookfield Chamber of Commerce	\$1,900.00		
	Invoice		Date	Description			Amount		
	10113		10/08/2013	hydrant meter refund minus minimum usage			\$1,900.00		
13098	10/14/2013	Open			Accounts Payable	Brookfield/North Riverside Water Commission	\$215,959.88		
	Invoice		Date	Description			Amount		
	10113		10/08/2013	water usage-Sept 2013			\$215,959.88		
13099	10/14/2013	Open			Accounts Payable	Brown-Luce, Michelle	\$26.70		
	Invoice		Date	Description			Amount		
	9163		10/08/2013	annual boot allowance			\$26.70		
13100	10/14/2013	Open			Accounts Payable	Burrell , Dwayne	\$127.98		
	Invoice		Date	Description			Amount		
	101413		10/08/2013	vision care reimbursement			\$127.98		



**Corporate Warrant-10/14/13**

From Payment Date: 9/24/2013 - To Payment Date: 10/14/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
13101	10/14/2013 Invoice	Open			Accounts Payable	Cal Tech Supply Inc.	\$150.85		
	14577		Date	Description			Amount		
			10/08/2013	parts/supplies			\$150.85		
13102	10/14/2013 Invoice	Open			Accounts Payable	Carlson, Roseanne	\$44.00		
	92713		Date	Description			Amount		
			10/08/2013	refund-outing cancelled			\$44.00		
13103	10/14/2013 Invoice	Open			Accounts Payable	Carol Mc Bride-Leslie	\$17.09		
	91713		Date	Description			Amount		
	913		10/09/2013	dirt for butterfly garden			\$11.00		
			10/09/2013	pictures for garden contest			\$6.09		
13104	10/14/2013 Invoice	Open			Accounts Payable	Case Lots, Inc.	\$589.35		
	51589		Date	Description			Amount		
			10/08/2013	white towels			\$128.85		
	51352		10/08/2013	lotion soap;toilet paper;liners			\$149.60		
	51379		10/08/2013	towels;laundry soap			\$310.90		
13105	10/14/2013 Invoice	Open			Accounts Payable	CFA Software, Inc.	\$995.00		
	12227		Date	Description			Amount		
			10/08/2013	regional group training			\$995.00		
13106	10/14/2013 Invoice	Open			Accounts Payable	Comcast	\$12.77		
	101613		Date	Description			Amount		
			10/08/2013	xfinity tv-8771 20 167 0009616			\$12.77		
13107	10/14/2013 Invoice	Open			Accounts Payable	ComEd	\$205.72		
	101013		Date	Description			Amount		
			10/08/2013	svc @ 8501 Brookfield-2083099069			\$80.16		
	10413		10/08/2013	svc @ 9001 Shields-3543076047			\$100.13		
	101713		10/08/2013	svc @ 8652 Southview-0683030051			\$25.43		
13108	10/14/2013 Invoice	Open			Accounts Payable	Congress Park Council PTO	\$150.00		
	92613		Date	Description			Amount		
			10/08/2013	refund-cancelled picnic			\$150.00		
13109	10/14/2013 Invoice	Open			Accounts Payable	Constellation NewEnergy, Inc.	\$296.17		
	102813		Date	Description			Amount		
			10/08/2013	street lighting-1-1D7Y-575			\$296.17		
13110	10/14/2013 Invoice	Open			Accounts Payable	Cook County Lions Club	\$30.00		
	10313		Date	Description			Amount		
			10/08/2013	refund-picnic deposit-Ehlert			\$30.00		
13111	10/14/2013 Invoice	Open			Accounts Payable	Costar Realty Information, Inc.	\$696.00		
	102207707		Date	Description			Amount		
			10/08/2013	property professional-35023704			\$696.00		
13112	10/14/2013 Invoice	Open			Accounts Payable	CVS PHARMACY	\$3.26		
	102313		Date	Description			Amount		
			10/08/2013	fire dept purchase			\$3.26		
13113	10/14/2013 Invoice	Open			Accounts Payable	D2K Traffic Equipment & Design LLC	\$2,750.00		
	326		Date	Description			Amount		
			10/08/2013	solar arrowboards			\$2,750.00		

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13114	10/14/2013	Open			Accounts Payable	De Lage Landen Public Finance	\$2,177.00		
	Invoice		Date	Description		Amount			
	19454898		10/08/2013	copier contracts		\$2,177.00			
13115	10/14/2013	Open			Accounts Payable	DeLeon, Kristina	\$30.00		
	Invoice		Date	Description		Amount			
	100313		10/08/2013	refund-picnic deposit-Ehlert		\$30.00			
13116	10/14/2013	Open			Accounts Payable	Delta Dental Of Illinois - Risk	\$8,822.16		
	Invoice		Date	Description		Amount			
	565172		10/08/2013	deltacare dental		\$197.94			
	565171		10/08/2013	dental insurance premiums		\$8,432.62			
	1013		10/08/2013	vision ins-Oct 2013		\$191.60			
13117	10/14/2013	Open			Accounts Payable	Demitro, Gina	\$2,175.00		
	Invoice		Date	Description		Amount			
	91913		10/08/2013	flood mitigation program-3856 Woodside		\$2,175.00			
13118	10/14/2013	Open			Accounts Payable	Dickerson, Freddie	\$896.18		
	Invoice		Date	Description		Amount			
	91913		10/08/2013	reimbursement for damage to vehicle		\$896.18			
13119	10/14/2013	Open			Accounts Payable	Dixon Engineering, Inc.	\$10,400.00		
	Invoice		Date	Description		Amount			
	13-6913		10/08/2013	project mgt for water tower		\$10,400.00			
13120	10/14/2013	Open			Accounts Payable	Dolan, Danielle	\$105.00		
	Invoice		Date	Description		Amount			
	100113		10/08/2013	refund-tots prep		\$105.00			
13121	10/14/2013	Open			Accounts Payable	DT Group LLC-Construction	\$1,400.00		
	Invoice		Date	Description		Amount			
	401		10/08/2013	tile installed in rec offices		\$1,400.00			
13122	10/14/2013	Open			Accounts Payable	Duda, Anthony	\$2,000.00		
	Invoice		Date	Description		Amount			
	10313		10/08/2013	refund of street opening bond-9040 26th Pl		\$2,000.00			
13123	10/14/2013	Open			Accounts Payable	Evans, Ryan	\$165.60		
	Invoice		Date	Description		Amount			
	91713		10/08/2013	project nice refreshments		\$165.60			
13124	10/14/2013	Open			Accounts Payable	F.I.R.E. Personnel Testing Svc	\$990.00		
	Invoice		Date	Description		Amount			
	102672		10/08/2013	written promotion exam-4 lt candidates		\$990.00			
13125	10/14/2013	Open			Accounts Payable	FedEx	\$30.66		
	Invoice		Date	Description		Amount			
	2-411-66375		10/08/2013	pkg delivery		\$30.66			
13126	10/14/2013	Open			Accounts Payable	Fire Service, Inc.	\$296.60		
	Invoice		Date	Description		Amount			
	7141		10/08/2013	ext spring:air horn		\$296.60			
13127	10/14/2013	Open			Accounts Payable	Fire Training Resources	\$125.00		
	Invoice		Date	Description		Amount			
	1055		10/08/2013	suburban fire tactics seminar-Hultman		\$125.00			

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13128	10/14/2013	Open			Accounts Payable	FMP	\$494.54		
	Invoice		Date	Description		Amount			
	50-696754		10/08/2013	parts for 2003 Ford pickup		\$255.58			
	50-703257		10/08/2013	credit-return		(\$156.12)			
	50-710776		10/08/2013	motor asy #461		\$23.71			
	50-711720		10/08/2013	brake pads #465		\$48.44			
	50-707584		10/08/2013	batteries		\$322.93			
13129	10/14/2013	Open			Accounts Payable	GE Capital	\$632.53		
	Invoice		Date	Description		Amount			
	59482207		10/08/2013	ricoh copiers-id #90136048886		\$632.53			
13130	10/14/2013	Open			Accounts Payable	Gorkowicz, Iwona	\$30.00		
	Invoice		Date	Description		Amount			
	100313		10/08/2013	refund-picnic deposit-Ehlert		\$30.00			
13131	10/14/2013	Open			Accounts Payable	Graffiti Solutions, Inc.	\$125.95		
	Invoice		Date	Description		Amount			
	16661		10/08/2013	graffiti removal kit		\$125.95			
13132	10/14/2013	Open			Accounts Payable	Groot Industries, Inc.	\$368.91		
	Invoice		Date	Description		Amount			
	cr124034		10/08/2013	dumping charges		\$368.91			
13133	10/14/2013	Open			Accounts Payable	Hancock Engineering	\$4,449.25		
	Invoice		Date	Description		Amount			
	13-0454		10/08/2013	Grand Blvd-Phase III		\$1,054.39			
	13-0455		10/08/2013	Maple Ave resurfacing		\$3,394.86			
13134	10/14/2013	Open			Accounts Payable	Harlem Plumbing Supply	\$321.02		
	Invoice		Date	Description		Amount			
	43600		10/08/2013	pneumatic valve		\$321.02			
13135	10/14/2013	Open			Accounts Payable	Hart, Jackie	\$30.00		
	Invoice		Date	Description		Amount			
	100313		10/08/2013	refund-picnic deposit-Kiwanis		\$30.00			
13136	10/14/2013	Open			Accounts Payable	Hartnett, Kevin	\$83.01		
	Invoice		Date	Description		Amount			
	92613		10/08/2013	lodging & gas for swat exercise		\$48.01			
	913		10/08/2013	lodging & gas for swat exercise		\$35.00			
13137	10/14/2013	Open			Accounts Payable	HD Supply Waterworks, Ltd	\$1,101.00		
	Invoice		Date	Description		Amount			
	B517777		10/08/2013	misc parts for water dept		\$573.00			
	B528259		10/08/2013	repair clamps		\$528.00			
13138	10/14/2013	Open			Accounts Payable	Hinsdale Nurseries	\$412.25		
	Invoice		Date	Description		Amount			
	719145		10/08/2013	mums/prairie dropseed/knock out rose		\$370.75			
	719151		10/08/2013	prairie dropseed		\$41.50			
13139	10/14/2013	Open			Accounts Payable	HL Landscape	\$8,131.60		
	Invoice		Date	Description		Amount			
	1076		10/08/2013	mowing contract-Aug 2013		\$4,761.60			
	1075		10/08/2013	weeding @ Ehlert Park,memorial circle,train station		\$1,585.00			
	1074		10/08/2013	svc @ 4006 Blanchan		\$70.00			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
13140	1073	Open	10/08/2013		svc @ 3505 Hollywood		\$160.00		
	1084		10/08/2013		svc @ fire station 2; Maple South park		\$1,555.00		
	10/14/2013				Accounts Payable	Huffman, Matthew	\$2,750.00		
13141	Invoice	Open	Date		Description		Amount		
	91913		10/08/2013		flood mitigation program-8632 Washington		\$2,750.00		
	10/14/2013				Accounts Payable	Illinois Assoc of Chiefs of Police	\$80.00		
13142	Invoice	Open	Date		Description		Amount		
	FO-130909		10/08/2013		training-Wonsowski		\$900.00		
	FO-130910		10/08/2013		training-McBrien		\$600.00		
13143	10/14/2013	Open			Accounts Payable	Illinois Heart and Vascular	\$424.00		
	Invoice		Date		Description		Amount		
	27146704		10/08/2013		stress test-Bandola		\$212.00		
13144	27119698	Open	10/08/2013		stress test-Zeman		\$212.00		
	10/14/2013				Accounts Payable	Illinois Paper & Copier Co.	\$273.70		
	Invoice		Date		Description		Amount		
13145	70404	Open	10/08/2013		contract overage charge		\$20.72		
	71561		10/08/2013		contract overage charge-3/28/12-9/30/13		\$252.98		
	10/14/2013				Accounts Payable	Inviso Services	\$1,000.00		
13146	Invoice	Open	Date		Description		Amount		
	10213		10/08/2013		parkway bond refund-4126 Raymond		\$1,000.00		
	10/14/2013				Accounts Payable	J & L Electronic Service, Inc.	\$630.00		
13147	Invoice	Open	Date		Description		Amount		
	87194G		10/08/2013		install spare 911 server		\$210.00		
	87197G		10/08/2013		repairs to 911 server		\$420.00		
13148	10/14/2013	Open			Accounts Payable	J.G. Uniforms, Inc.	\$347.00		
	Invoice		Date		Description		Amount		
	31715		10/08/2013		custom molle vest cover-Schreiber		\$170.00		
13149	31741	Open	10/08/2013		custom molle vest cover-Kuruvilla		\$177.00		
	10/14/2013				Accounts Payable	K.C. Mechanical, Inc.	\$2,744.00		
	Invoice		Date		Description		Amount		
13150	61611-59	Open	10/08/2013		repairs to splash pad		\$2,744.00		
	10/14/2013				Accounts Payable	Koch, Chad	\$569.60		
	Invoice		Date		Description		Amount		
13151	130930	Open	10/08/2013		yoga classes		\$569.60		
	10/14/2013				Accounts Payable	Kuruvilla, Michael	\$67.27		
	Invoice		Date		Description		Amount		
13151	92713	Open	10/08/2013		reimbursement for E.T. school		\$67.27		
	10/14/2013				Accounts Payable	La Grange Materials, Inc.	\$7.50		
	Invoice		Date		Description		Amount		
13151	66471	Open	10/08/2013		8" & 4" solid		\$7.50		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
13152	10/14/2013	Open			Accounts Payable	Langos Corp	\$1,900.00		
	Invoice		Date	Description		Amount			
	10113		10/08/2013	hydrant meter refund minus minimum usage		\$1,900.00			
13153	10/14/2013	Open			Accounts Payable	Lehigh Hanson	\$1,146.61		
	Invoice		Date	Description		Amount			
	5380994		10/08/2013	binder		\$657.37			
	5379957		10/08/2013	binder		\$411.41			
	5378339		10/08/2013	binder		\$77.83			
13154	10/14/2013	Open			Accounts Payable	Living Waters Consultants, Inc.	\$2,600.00		
	Invoice		Date	Description		Amount			
	1710		10/08/2013	bioswale native plant maint		\$2,600.00			
13155	10/14/2013	Open			Accounts Payable	MacNeal Hospital	\$20.00		
	Invoice		Date	Description		Amount			
	1213		10/09/2013	occupational health seminar		\$20.00			
13156	10/14/2013	Open			Accounts Payable	McKenna, Paul	\$30.00		
	Invoice		Date	Description		Amount			
	100313		10/08/2013	refund-picnic deposit-Ehlert		\$30.00			
13157	10/14/2013	Open			Accounts Payable	Menards-Hodgkins	\$363.06		
	Invoice		Date	Description		Amount			
	40548		10/09/2013	traditional 2H 8" arc ch		\$119.00			
	40652		10/09/2013	wheel 10" offset hub		\$39.98			
	40639		10/09/2013	1/2x8 carr bolt 3pc;crack resistant concrete		\$17.18			
	40739		10/09/2013	10'x12' standard duty tarp		\$3.99			
	40123		10/09/2013	janitorial supplies		\$78.74			
	39339		10/09/2013	janitorial supplies		\$73.62			
	39190		10/09/2013	5 gallons paint thinner		\$30.55			
13158	10/14/2013	Open			Accounts Payable	Milan, Cheryl	\$90.00		
	Invoice		Date	Description		Amount			
	100313		10/08/2013	refund-picnic deposit-Kiwanis		\$90.00			
13159	10/14/2013	Open			Accounts Payable	MISTRAS Group Inc.	\$725.00		
	Invoice		Date	Description		Amount			
	cd10472943		10/09/2013	aerial inspection		\$725.00			
13160	10/14/2013	Open			Accounts Payable	Monroe Truck Equipment	\$10.34		
	Invoice		Date	Description		Amount			
	298840		10/09/2013	part for #82		\$10.34			
13161	10/14/2013	Open			Accounts Payable	Murphys Trans & Complete Auto	\$641.06		
	Invoice		Date	Description		Amount			
	11256		10/09/2013	valve body assy #462		\$455.26			
	11256a		10/09/2013	remove & replace main control valve		\$185.80			
13162	10/14/2013	Open			Accounts Payable	National Insurance Services	\$688.71		
	Invoice		Date	Description		Amount			
	2013-00000615		10/09/2013	ins adm fees-Oct 2013		\$688.71			
13163	10/14/2013	Open			Accounts Payable	National Seed	\$1,048.00		
	Invoice		Date	Description		Amount			
	541082SI		10/09/2013	greenskeeper glamour mix		\$524.00			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	540931SI		10/09/2013		greeskeeper glamour mix		\$524.00		
13164	10/14/2013	Open			Accounts Payable	NCPERS Group Life Ins.	\$184.00		
	Invoice		Date	Description		Amount			
	10/2013		10/09/2013	life ins premiums-Oct 2013		\$184.00			
13165	10/14/2013	Open			Accounts Payable	Nemec, Joyce	\$1,100.00		
	Invoice		Date	Description		Amount			
	10413		10/09/2013	flood mitigation program-2930 Vernon		\$1,100.00			
13166	10/14/2013	Open			Accounts Payable	NICOR	\$10.88		
	Invoice		Date	Description		Amount			
	11113		10/09/2013	svc @ 3840 Maple-83071800003		\$10.88			
13167	10/14/2013	Open			Accounts Payable	North East Multi-Regional Training	\$400.00		
	Invoice		Date	Description		Amount			
	172722		10/09/2013	interviews & interrogations-Kuruville		\$400.00			
13168	10/14/2013	Open			Accounts Payable	P & G Keene Electrical Rebuilders	\$338.80		
	Invoice		Date	Description		Amount			
	18512		10/09/2013	new starter		\$338.80			
13169	10/14/2013	Open			Accounts Payable	Paramedic Billing Services	\$1,405.44		
	Invoice		Date	Description		Amount			
	Aug 2013		10/09/2013	ambulance billing svc		\$1,405.44			
13170	10/14/2013	Open			Accounts Payable	Passport Parking, LLC	\$82.75		
	Invoice		Date	Description		Amount			
	1157		10/09/2013	zone 52 & 53		\$82.75			
13171	10/14/2013	Open			Accounts Payable	Pitney Bowes	\$271.00		
	Invoice		Date	Description		Amount			
	555991		10/09/2013	rental charges		\$271.00			
13172	10/14/2013	Open			Accounts Payable	Pogwizd, Caroline	\$205.67		
	Invoice		Date	Description		Amount			
	92613		10/09/2013	equipment allowance		\$205.67			
13173	10/14/2013	Open			Accounts Payable	Priority Print	\$208.25		
	Invoice		Date	Description		Amount			
	20131236		10/09/2013	100 pads		\$123.50			
	20131174		10/09/2013	business cards-Keith Sbiral		\$84.75			
13174	10/14/2013	Open			Accounts Payable	Purchase Power	\$2,001.84		
	Invoice		Date	Description		Amount			
	1013		10/09/2013	postage refill		\$2,001.84			
13175	10/14/2013	Open			Accounts Payable	Quarry Materials, Inc.	\$1,151.19		
	Invoice		Date	Description		Amount			
	47914		10/09/2013	N50 surface		\$530.03			
	47861		10/09/2013	N50 surface		\$157.68			
	47892		10/09/2013	Prime ss-1		\$80.00			
	47765		10/09/2013	N50 surface;prime ss-1		\$160.42			
	47788		10/09/2013	N50 surface		\$69.66			
	47843		10/09/2013	N50 surface;prime ss-1		\$153.40			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
13176	10/14/2013	Open			Accounts Payable	Ray O'Herron Co., Inc.	\$185.80		
	Invoice		Date	Description		Amount			
	1329861		10/09/2013	sgt chevrons/hat band/name plate-Schreiber		\$37.87			
	1328547		10/09/2013	lithium batteries/flashlight/safe w/elec lk		\$147.93			
13177	10/14/2013	Open			Accounts Payable	Riverside Manufacturing Co.	\$264.46		
	Invoice		Date	Description		Amount			
	5232173 001		10/09/2013	trousers-Stelter		\$113.69			
	5218695 002		10/09/2013	l/s navy shirts-Alvarado		\$150.77			
13178	10/14/2013	Open			Accounts Payable	Rubino Engineering Inc.	\$1,850.00		
	Invoice		Date	Description		Amount			
	1287		10/09/2013	drilling & report prep-Kiwanis Park		\$1,850.00			
13179	10/14/2013	Open			Accounts Payable	Sam's Club	\$220.43		
	Invoice		Date	Description		Amount			
	9591		10/08/2013	rec dept supplies		\$53.12			
	009591		10/08/2013	rec dept supplies		\$13.77			
	2540		10/09/2013	dpw supplies		\$153.54			
13180	10/14/2013	Open			Accounts Payable	ScanAm Company	\$640.00		
	Invoice		Date	Description		Amount			
	43853		10/09/2013	follow up adjust & test sys		\$360.00			
	43848		10/09/2013	station 2 phone static		\$280.00			
13181	10/14/2013	Open			Accounts Payable	Scot Decal Co., Inc.	\$306.00		
	Invoice		Date	Description		Amount			
	25676		10/09/2013	new caregiver hang tags		\$306.00			
13182	10/14/2013	Open			Accounts Payable	SEIU National Industry Pension Fund	\$2,073.67		
	Invoice		Date	Description		Amount			
	Sept		10/09/2013	monthly remittance-September		\$2,073.67			
13183	10/14/2013	Open			Accounts Payable	Sherwin Industries, Inc.	\$643.34		
	Invoice		Date	Description		Amount			
	SS052369		10/09/2013	12"x3" white stop bar lines		\$643.34			
13184	10/14/2013	Open			Accounts Payable	Standard Equipment Co.	\$1,455.22		
	Invoice		Date	Description		Amount			
	C87078		10/09/2013	belt splice hardware kit/belt scraper/belt chevron		\$1,455.22			
13185	10/14/2013	Open			Accounts Payable	Staples Advantage	\$1,509.25		
	Invoice		Date	Description		Amount			
	3210553396		10/09/2013	office supplies		\$76.26			
	3210553395		10/09/2013	office supplies		\$164.20			
	3210553395a		10/09/2013	office supplies		\$539.89			
	3209575389		10/09/2013	office supplies		\$437.04			
	3209575390		10/09/2013	office supplies		\$205.92			
	3209575391		10/09/2013	office supplies		\$38.99			
	6209575392		10/09/2013	office supplies		\$19.99			
	3209575393		10/09/2013	office supplies		\$26.96			
13186	10/14/2013	Open			Accounts Payable	Storino, Ramello & Durkin	\$13,982.64		
	Invoice		Date	Description		Amount			
	62273		10/09/2013	village legal fees-Aug 2013		\$13,982.64			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
13187	10/14/2013	Open			Accounts Payable	Suburban Laboratories, Inc.	\$1,380.00		
	Invoice		Date	Description		Amount			
	31091		10/09/2013	coliform tests/ucmr3		\$1,280.00			
	29509		10/09/2013	pH testing		\$50.00			
	31008		10/09/2013	pH testing-3601 Prairie		\$50.00			
13188	10/14/2013	Open			Accounts Payable	Suburban Truck Parts	\$523.76		
	Invoice		Date	Description		Amount			
	10143		10/09/2013	parts for #80		\$523.76			
13189	10/14/2013	Open			Accounts Payable	Swan Cleaners	\$30.00		
	Invoice		Date	Description		Amount			
	6809		10/09/2013	laundry-blankets		\$30.00			
13190	10/14/2013	Open			Accounts Payable	Tee-Shirts & Trophies	\$1,123.50		
	Invoice		Date	Description		Amount			
	926		10/09/2013	7 shirts		\$52.50			
	913		10/09/2013	27 shirts		\$1,071.00			
13191	10/14/2013	Open			Accounts Payable	Third Millennium Associates, Inc	\$1,358.52		
	Invoice		Date	Description		Amount			
	16172		10/09/2013	cole taylor lockbox svc		\$892.33			
	16162		10/09/2013	A route water bills		\$466.19			
13192	10/14/2013	Open			Accounts Payable	Thomson Reuters - West	\$247.56		
	Invoice		Date	Description		Amount			
	828009615		10/09/2013	quinlan search & seizure bulletin		\$247.56			
13193	10/14/2013	Open			Accounts Payable	Trugreen	\$6,267.50		
	Invoice		Date	Description		Amount			
	12105548		10/09/2013	svc @ Ehler Park		\$3,125.00			
	12037280		10/09/2013	svc @ various locations		\$126.00			
	12365946		10/09/2013	svc @ 28th & Park		\$140.00			
	12361404		10/09/2013	svc @ 4000 blk Madison		\$70.00			
	12355101		10/09/2013	svc @ 3200 blk Harrison		\$70.00			
	12351262		10/09/2013	svc @ Burlington & Grove		\$165.00			
	12347181		10/09/2013	svc @ 3800 blk Maple		\$420.00			
	12329065		10/09/2013	svc @ 3900 blk Maple		\$60.00			
	12374053		10/09/2013	svc @ 8820 Brookfield		\$70.00			
	12361397		10/09/2013	svc @ Sunnyside & Gerritsen		\$130.00			
	12361391		10/09/2013	svc @ Vernon & Congress Pk		\$100.00			
	12444429		10/09/2013	svc @ various locations		\$1,420.00			
	12398972		10/09/2013	svc @ DuBois & Burlington		\$136.50			
	1239639		10/09/2013	svc @ 9545 Ogden		\$145.00			
	12358813		10/09/2013	svc @ Elm & Congress Pk		\$90.00			
13194	10/14/2013	Open			Accounts Payable	Unifirst Corporation	\$356.92		
	Invoice		Date	Description		Amount			
	0901937		10/09/2013	dpw uniforms		\$200.65			
	0900480		10/09/2013	dpw uniforms		\$156.27			
13195	10/14/2013	Open			Accounts Payable	Unique Plumbing Inc.	\$5,690.00		
	Invoice		Date	Description		Amount			
	2013715		10/09/2013	water main break @ Prairie & Lincoln		\$5,690.00			



**Corporate Warrant-10/14/13**

From Payment Date: 9/24/2013 - To Payment Date: 10/14/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
13196	10/14/2013	Open			Accounts Payable	Verizon Wireless	\$2,118.76		
	Invoice		Date	Description		Amount			
	9712151126		10/09/2013	trustee ipads		\$143.36			
	9712318126		10/09/2013	vlg cell phones		\$1,975.40			
13197	10/14/2013	Open			Accounts Payable	Vermont Systems, Inc	\$310.20		
	Invoice		Date	Description		Amount			
	40978		10/09/2013	IPAD pinpad 16key		\$310.20			
13198	10/14/2013	Open			Accounts Payable	Village of Romeoville Fire Academy	\$435.00		
	Invoice		Date	Description		Amount			
	2013-352		10/09/2013	fire apparatus engineer class-Balsiger		\$435.00			
13199	10/14/2013	Open			Accounts Payable	Wednesday Journal	\$406.00		
	Invoice		Date	Description		Amount			
	91113		10/09/2013	public notice-resolution		\$406.00			
13200	10/14/2013	Open			Accounts Payable	Wentworth Tire Service	\$1,097.24		
	Invoice		Date	Description		Amount			
	427527		10/09/2013	tires #22		\$548.50			
	427066		10/09/2013	tires #482		\$488.74			
	427146		10/09/2013	tire disposal by recycler		\$60.00			
13201	10/14/2013	Open			Accounts Payable	West Central Municipal Conference	\$575.00		
	Invoice		Date	Description		Amount			
	5870		10/09/2013	member dues-FY 2014-suburban tree consortium		\$575.00			
13202	10/14/2013	Open			Accounts Payable	West Cook County Solid Waste Agency	\$21,869.33		
	Invoice		Date	Description		Amount			
	3229		10/09/2013	disposal/adm fees		\$21,869.33			
13203	10/14/2013	Open			Accounts Payable	West Side Tractor Sales Co.	\$156.48		
	Invoice		Date	Description		Amount			
	N92346		10/09/2013	oil/fuel filters		\$156.48			
13204	10/14/2013	Open			Accounts Payable	West Suburban Chiefs of Police	\$185.00		
	Invoice		Date	Description		Amount			
	10213		10/09/2013	November meeting		\$60.00			
	92613		10/09/2013	annual dues		\$125.00			
13205	10/14/2013	Open			Accounts Payable	Westfield Ford	\$190.94		
	Invoice		Date	Description		Amount			
	137051		10/09/2013	spor cable #481		\$91.75			
	137089		10/09/2013	spor hose #464		\$55.15			
	137074		10/09/2013	spor hose #464 & 461		\$88.08			
	cm137074		10/09/2013	return-wrong hose		(\$44.04)			
13206	10/14/2013	Open			Accounts Payable	X-Ergon	\$253.74		
	Invoice		Date	Description		Amount			
	20713442		10/09/2013	vision pro flashlight/ez glide tapering cutoff wheel		\$253.74			
13207	10/14/2013	Open			Accounts Payable	Zoll	\$1,800.00		
	Invoice		Date	Description		Amount			
	9010126		10/09/2013	rescuenet maint		\$1,800.00			
Type Check Totals:					142 Transactions		\$624,678.30		

**Corporate Warrant-10/14/13**

From Payment Date: 9/24/2013 - To Payment Date: 10/14/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
EFT									
122	10/08/2013	Open			Accounts Payable	IMRF	\$43,664.65		
	Invoice		Date	Description			Amount		
	2013-00000614		10/08/2013	employee/employer contributions-Sept 13			\$43,664.65		
123	10/09/2013	Open			Accounts Payable	Village of Brookfield	\$305,402.55		
	Invoice		Date	Description			Amount		
	1942013-00000617		10/09/2013	salaries-9/27/13			\$305,402.55		
124	10/09/2013	Open			Accounts Payable	Village of Brookfield	\$11,169.77		
	Invoice		Date	Description			Amount		
	2013-00000618		10/09/2013	fica/medicare-9/27/13			\$11,169.77		
125	10/09/2013	Open			Accounts Payable	Village of Brookfield	\$373.48		
	Invoice		Date	Description			Amount		
	2013-00000619		10/09/2013	payroll-sui-9/27/13			\$373.48		
4 Transactions							\$360,610.45		

Type EFT Totals:

PFC - PUBLIC FUND CHECKING Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	141	\$596,578.30	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$28,100.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	142	\$624,678.30	\$0.00
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	4	\$360,610.45	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	4	\$360,610.45	\$0.00
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	145	\$957,188.75	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$28,100.00	\$0.00
	Stopped	0	\$0.00	\$0.00

**Corporate Warrant-10/14/13**

From Payment Date: 9/24/2013 - To Payment Date: 10/14/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Total	146	\$985,288.75	\$0.00	
Grand Totals:									
					<b>Checks</b>	<b>Status</b>	<b>Count</b>	<b>Transaction Amount</b>	<b>Reconciled Amount</b>
						Open	141	\$596,578.30	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	1	\$28,100.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						<b>Total</b>	<b>142</b>	<b>\$624,678.30</b>	<b>\$0.00</b>
					<b>EFTs</b>	<b>Status</b>	<b>Count</b>	<b>Transaction Amount</b>	<b>Reconciled Amount</b>
						Open	4	\$360,610.45	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	0	\$0.00	\$0.00
						<b>Total</b>	<b>4</b>	<b>\$360,610.45</b>	<b>\$0.00</b>
					<b>All</b>	<b>Status</b>	<b>Count</b>	<b>Transaction Amount</b>	<b>Reconciled Amount</b>
						Open	145	\$957,188.75	\$0.00
						Reconciled	0	\$0.00	\$0.00
						Voided	1	\$28,100.00	\$0.00
						Stopped	0	\$0.00	\$0.00
						<b>Total</b>	<b>146</b>	<b>\$985,288.75</b>	<b>\$0.00</b>

ORDINANCE NO. 2013-52

**AN ORDINANCE AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL  
AGREEMENT FOR THE PROVISION OF HEALTH INSPECTIONAL SERVICES  
BETWEEN THE VILLAGE OF BROOKFIELD, ILLINOIS, AND THE  
COUNTY OF COOK, ILLINOIS**

PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF TRUSTEES  
THE 14th DAY OF OCTOBER 2013.

Published in Pamphlet form by  
authority of the Corporate Authorities  
of the Village of Brookfield, Illinois,  
this 14th day of OCTOBER, 2013

ORDINANCE NO. 2013-52

**AN ORDINANCE AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF HEALTH INSPECTIONAL SERVICES BETWEEN THE VILLAGE OF BROOKFIELD, ILLINOIS AND THE COUNTY OF COOK, ILLINOIS**

**WHEREAS**, the Village of Brookfield desires to enter into an intergovernmental agreement to provide for environmental health inspectional services for retail food establishments for the period of December 1, 2013, through November 30, 2014; and

**WHEREAS**, the Village of Brookfield, a unit of local government, and the County of Cook, a unit of local government, have the authority, pursuant to the 1970 Illinois Constitution (art. VII, Sec. 10) and the Illinois Compiled Statutes (5 ILCS 220/1-220/8), to enter into such Intergovernmental Agreements; and

**WHEREAS**, it is deemed necessary, desirable and in the best interest of the residents of the Village of Brookfield for the Village of Brookfield to enter into said Intergovernmental Agreement with the County of Cook to provide for environmental health inspectional services for retail food establishments.

**NOW, THEREFORE, BE IT ORDAINED** by the President and the Board of Trustees of the Village of Brookfield, Cook County, Illinois, as follows:

**Section 1:** That the foregoing recitals are hereby incorporated as if fully recited herein.

**Section 2:** That a certain Intergovernmental Agreement for the Provision of Environmental Health Inspectional Services, attached hereto marked as Exhibit "A" and made a part hereof, be and is hereby approved.

**Section 3:** That on behalf of the Village of Brookfield, the Village President be and is hereby authorized and directed to execute and the Village Clerk be and is hereby authorized and directed to attest the Intergovernmental Agreement for the Provision of Environmental Health Inspectional Services, a copy of which is attached hereto marked as Exhibit "A" and made a part hereof.

**Section 4:** That this Ordinance shall take effect upon its passage and approval in accordance with law.

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

APPROVED by me this 14th day of OCTOBER, 2013.

\_\_\_\_\_  
Kit P. Ketchmark, President of the  
Village of Brookfield, Cook County,  
Illinois

ATTESTED, filed in my office,  
and published in pamphlet form  
this 14th day of OCTOBER, 2013.

\_\_\_\_\_  
Catherine Colgrass-Edwards, Clerk of the Village  
of Brookfield, Cook County, Illinois

## Exhibit "A"

**INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF  
ENVIRONMENTAL HEALTH INSPECTIONAL SERVICES**

This **AGREEMENT** entered into as of December 1, 2013 by and between the Village of Brookfield, Cook County, Illinois a municipal corporation (hereinafter called the **VILLAGE**), and the County of Cook, Illinois a body corporate and politic (hereinafter called the **COUNTY**).

**WITNESSETH:**

**WHEREAS**, The **VILLAGE** wishes to provide environmental health inspectional services relating to food service sanitation and retail food store sanitation; and

**WHEREAS**, the **COUNTY** is willing to provide the **VILLAGE** with certain environmental health services through the work of its Department of Public Health, (hereinafter called the **DEPARTMENT**) upon the terms and conditions as hereinafter set forth; and

**WHEREAS**, the **COUNTY** is a home rule unit as provided in the 1970 Illinois Constitution (Art. VII, Sec. 6); and

**WHEREAS**, the **VILLAGE** is a municipality deriving its authority as provided in the Illinois Compiled Statutes (65 ILCS 5); and

**WHEREAS**, the 1970 Illinois Constitution (Art. VII, Section 10) and the Illinois Compiled Statutes (5 ILCS 220) provide authority for intergovernmental cooperation; and

**WHEREAS**, the Illinois Compiled Statutes (55 ILCS 5/5-25013 (B) 5), provides that the **DEPARTMENT** may contract for the sale of health services; and

**WHEREAS**, the parties hereto seek to protect the health of the citizens of the **COUNTY** and the **VILLAGE** by undertaking the **AGREEMENTS** contained herein through their joint effort.

**NOW THEREFORE**, in consideration of the premises, and such other considerations as hereinafter set forth, the parties hereto agree as follows:

1. The **DEPARTMENT**, through its Environmental Health Division Staff, shall provide the following environmental services to the **VILLAGE**:
  - a. Make inspections as required by the food sanitation provisions of the Code of Ordinances of the **VILLAGE** (hereinafter called the **VILLAGE CODE**) of all food service establishments and retail food stores licensed or permitted by the **VILLAGE** as scheduled by the **VILLAGE** and the **DEPARTMENT** during the term of this **AGREEMENT** to assure compliance with the **VILLAGE CODE**;



- b. Reinspect all food service establishments and retail food stores to monitor the correction of violations identified at the time of the initial inspection pursuant to (a.) above;
  - c. Provide the **VILLAGE** with reports of inspections undertaken;
  - d. Report immediately to the **VILLAGE** on matters which in the opinion of the inspector are of serious concern;
  - e. Testify as required in any court cases brought by the **VILLAGE** for correction of food sanitation code violations cited pursuant to inspections conducted by the **DEPARTMENT**;
  - f. Review plans for any new or extensively remodeled food service establishment or retail food store in the **VILLAGE** to assure compliance with current Federal, State, **COUNTY**, and **VILLAGE** Food Service Establishment and Retail Food Store Regulations.
2. The **DEPARTMENT** agrees to furnish its employees with means of transportation to, from, and within the **VILLAGE** in order to carry out the duties and inspections as described herein.
3. The **VILLAGE** agrees:
- a. To maintain in force during the term and any extension of this intergovernmental **AGREEMENT**, ordinances or regulations at least equivalent to the **COUNTY** Food Service Establishment and Retail Food Store Ordinances;
  - b. To maintain files and records of inspections and licensing or permitting of food service establishments and retail food stores, and to provide the **DEPARTMENT** with one copy of inspection reports prepared by **DEPARTMENT** personnel and upon reasonable notice provide the **COUNTY** with access to said files and records;
  - c. To provide any legal action in the determination of the **VILLAGE** necessary to enforce the **VILLAGE** ordinances or regulations.
4. To provide the **DEPARTMENT** with the necessary authority to perform the duties and services referred to above.
5. The **DEPARTMENT** agrees to provide all of the services outlined in Paragraph Number 1 above, at a cost of **\$60.00 per inspection** billed to the **VILLAGE** for the term of the **AGREEMENT**.

6. The **VILLAGE** agrees to hold harmless and to indemnify the **COUNTY**, its Board members, officers, agents and employees from liabilities, costs, judgments, attorneys' fees or other expenses resulting from any negligence or act or failure to act under this **AGREEMENT** by the **VILLAGE**, its officers, agents or employees. The **COUNTY** agrees to hold harmless and to indemnify the **VILLAGE**, its Board members, officers, agents and employees from liabilities, costs, judgments, attorneys' fees or other expenses resulting from any negligence or act or failure to act under this **AGREEMENT** by the **COUNTY**, its officers, agents or employees. Nothing herein shall be construed to require the **VILLAGE** to indemnify the **COUNTY** for the negligence of the **DEPARTMENT** or its officers, agents, or employees; and further, nothing herein shall be construed to require the **VILLAGE** to indemnify or make any payments in connection with any claim for which the **COUNTY** or the **DEPARTMENT** otherwise would not be liable, nor shall it be construed to waive any defenses that the **COUNTY**, the **DEPARTMENT** or the **VILLAGE** may otherwise have to any such claim. Furthermore, nothing herein shall be construed to require the **COUNTY** to indemnify the **VILLAGE** for the negligence of the **VILLAGE** or its officers, agents or employees; and further, nothing herein shall be construed to require the **COUNTY** to indemnify or make payments in connection with any claim for which the **VILLAGE** otherwise would not be liable.
7. This **AGREEMENT** shall become effective as of December 1, 2013 and shall continue through November 30, 2014 unless otherwise terminated by either party as hereinafter provided. This **AGREEMENT** may be renewed on an annual basis by resolution of the corporate authority of both parties or with the written agreement of the parties through their designated representatives. For purposes of the renewal of the terms and conditions contained in this **AGREEMENT** the **COUNTY** authorizes the Chief of the Bureau of Health Services or the Director of the **DEPARTMENT** to renew on its behalf.
8. The parties hereto shall at any time during the term of this **AGREEMENT** have the right to terminate same upon 30 days written notice to the other party, said notice to be sent certified mail, return receipt to: Director, Cook County Department of Public Health, 15900 S. Cicero Avenue, Building E, Oak Forest, IL 60452; or the Village President, Village of Brookfield 8820 Brookfield Avenue, Brookfield, Illinois 60513.
9. It is expressly agreed by the parties hereto that all environmental health staff members of the **DEPARTMENT** shall be deemed its employees and shall be under the sole supervision and control of the **DEPARTMENT**.

10. This intergovernmental **AGREEMENT** may be amended only by resolution of the corporate authority of each party hereto.
11. If any provision of this **AGREEMENT** is invalid for any reason, such invalid portion shall not render invalid the remaining provisions of this **AGREEMENT** which can be given effect without the invalid provision to carry out the intent of the parties as stated herein.
12. Neither party hereto may assign this **AGREEMENT** in whole or in part without the written consent of the other party.
13. The waiver by a party or any breach or failure of the other party to perform any covenant or obligation contained herein shall not constitute a waiver of any subsequent breach.
14. This **AGREEMENT** represents the entire **AGREEMENT** between the parties and supersedes any and all prior **AGREEMENTS**, whether written or oral. Any modification of this **AGREEMENT** shall be valid only if in writing and signed by all parties hereto.
15. This **AGREEMENT** shall be governed by and construed in accordance with the laws of the State of Illinois.
16. All notices relating to the **AGREEMENT** shall be either hand delivered to the party or mailed to the party by certified mail, return receipt requested to all respective parties at addresses as both appear in Section 8 of this **AGREEMENT**.
17. None of the provisions of this **AGREEMENT** is intended to create nor shall be designed or construed to create any relationship between the **COUNTY** and the **VILLAGE** other than of independent entities contracting with each other hereunder solely for effecting the provisions of the **AGREEMENT**. Neither of the parties hereto nor any of their respective representatives shall be construed to be the agent, the employer or representative of the other. The **VILLAGE** and the **COUNTY** will maintain separate and independent managements and each has full unrestricted authority and responsibility regarding its own organization and structure.
18. The execution of this **AGREEMENT** by the **COUNTY** shall be subject to the authorization of the Cook County Board of Commissioners adopted in accordance with applicable law.

**IN WITNESS WHEREOF**, the undersigned governmental units have caused this **AGREEMENT** to be duly executed and attached herewith are copies of the respective resolutions authorizing the signing official to execute this **AGREEMENT**.

**VILLAGE OF BROOKFIELD**  
a municipal corporation

By: \_\_\_\_\_

Village President

ATTEST:

By: \_\_\_\_\_  
Village Clerk

Dated:

**COUNTY OF COOK**, a body  
corporate and politic

By: \_\_\_\_\_

Director, Cook County  
Department of Public Health

\_\_\_\_\_  
Dated

ORDINANCE NO. 2013 - 53

**AN ORDINANCE AUTHORIZING THE ISSUANCE OF A LEASE/PURCHASE ORDER  
FOR DIGITAL IMAGING SYSTEMS FOR THE VILLAGE OF BROOKFIELD, ILLINOIS**

PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF TRUSTEES  
THE 14<sup>th</sup> DAY OF OCTOBER 2013

Published in pamphlet form by  
Authority of the Corporate  
Authorities of Brookfield, Illinois  
the 14th day of October 2013.

ORDINANCE NO. 2013 – 53

**AN ORDINANCE AUTHORIZING THE ISSUANCE OF A LEASE/PURCHASE ORDER FOR DIGITAL IMAGING SYSTEMS FOR THE VILLAGE OF BROOKFIELD, ILLINOIS**

**WHEREAS**, Village of Brookfield, Illinois (the "Village"), a municipal corporation of the State of Illinois, is authorized by the laws of the State of Illinois to purchase, acquire and lease personal property for the benefit of the Village and its inhabitants and to enter into contracts with respect thereto;

**WHEREAS**, the Village desires to lease certain digital imaging systems for the police and recreation departments in the Village (the "Equipment") to perform essential governmental functions;

**WHEREAS**, in the opinion of a majority of the corporate authorities of the Village, it is advisable, necessary and in the public interest that the Village waive newspaper advertisement for bids, waive the procedure prescribed for the submission of competitive bids, solicit a proposal from Illinois Paper Company, doing business as Illinois Paper & Copier Co. ("Illinois Paper & Copier Co."), for the lease of the Equipment;

**WHEREAS**, the Village, after due negotiation, received a satisfactory proposal and has negotiated satisfactory agreement for lease of the Equipment from Illinois Paper & Copier Co.; and

**WHEREAS**, in the opinion of a majority of the corporate authorities of the Village, it is advisable, necessary and in the public interest that the Village issue a lease/purchase order to Illinois Paper & Copier Co. for the lease of the Equipment;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BROOKFIELD, COOK COUNTY, ILLINOIS, as follows:

**Section 1.** It is hereby determined that it is advisable, necessary and in the public interest that the Village waive newspaper advertisement for bids, waive the procedure prescribed for the submission of competitive bids proposals for the lease of the Equipment.

**Section 2.** It is hereby determined that the Village, after due negotiation, has received a satisfactory proposal and has negotiated a satisfactory agreement with Illinois Paper & Copier Co. for the lease of the Equipment.

**Section 3.** It is hereby determined that it is advisable, necessary and in the public interest that the Village issue a lease/purchase order to Illinois Paper & Copier Co. for the lease of the Equipment, a copy of which lease/purchase order is attached hereto as Exhibit "A."

**Section 4.** The Village Manager shall be and is hereby authorized and directed to execute and issue a lease/purchase order to Illinois Paper & Copier Co. for the lease of the Equipment.

**[THE REMAINDER OF THIS PAGE IS LEFT BLANK INTENTIONALLY.]**

**Section 5.** This Ordinance shall be in full force and effect upon its passage approval and publication in pamphlet form in accordance with law.

**ADOPTED** this 14<sup>th</sup> day of October 2013 pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_.

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

**APPROVED** by me this 14th day of October 2013.

\_\_\_\_\_  
Kit P. Ketchmark, President of the  
Village of Brookfield, Cook County, Illinois

**ATTESTED** and filed in my office  
and published in pamphlet form  
this 14th day of October 2013.

\_\_\_\_\_  
Catherine Colgrass-Edwards, Clerk of the  
Village of Brookfield, Cook County, Illinois



**Exhibit "A"**  
**PURCHASE ORDER**

# Sales Order



**Illinois Paper & Copier Co.**  
6 Territorial Ct. • Bolingbrook, IL 60440  
**630-679-9090**  
FAX: 630-679-0999  
www.illinoispapercopier.com

Sales Rep. Name Charles Larson  
Requested Install Date/Time Before 10/21/13

PO Number \_\_\_\_\_

Customer No. \_\_\_\_\_

Customer No. \_\_\_\_\_

## Bill To:

Company Name Village of Brookfield

Address 8820 Brookfield Avenue

City Brookfield State IL Zip 60513

Billing Contact Keith Sbiral

Phone/Ext. (708)485-1115

## Ship To: (if other than Bill To)

Company Name Same

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Shipping Contact \_\_\_\_\_

Phone/Ext. \_\_\_\_\_

## EQUIPMENT INFORMATION

QTY	ITEM NUMBER	ITEM DESCRIPTION	SERIAL NUMBER	UNIT PRICE	TOTAL
1	416075	Ricoh C4502A with fax,finisher,PS3,pfu			
1	415179	Ricoh C300SR with fax,finisher,PS3,pfu			

## SERVICE

- ☒ Separate contract  
☐ Service included  
☐ Service contract declined

### Special Instructions

Releases Village of Brookfield from lease 7704483-001  
V2205500428 RicohC2050 V2405500355 RicohC2550  
Includes return

Subtotal

Delivery

Included

**TOTAL**

plus applicable taxes

## ORDER TYPE (check one)

- ☒ Lease ☐ Cash Purchase ☐ Trade-in ☒ Buyout / upgrade exists  
☒ Print Plus Cash payment terms: \_\_\_\_\_ ☐ Model #: \_\_\_\_\_ Leasing Co.: GE

## LEASE INFORMATION

Monthly Lease of \$ 556.25 per month

Total # of payments: 60

Purchase Option: ☒ FMV ☐ 10% ☐ \$1

Lease Deposit: 0 for 0 months

Delivery and acceptance of this equipment is not required for this agreement to be in effect. Upon signing this agreement, Illinois Paper & Copier Co. will immediately order all equipment and software as well as process all applicable payoff money and manufacturer rebates. This series of events is irreversible and requires this document to be in full effect and non cancellable. Any attempt to do so will result in a minimum 25% restocking fee plus the amount equal to any and all payoff amounts processed.

WE HEREBY AGREE to purchase the item(s) listed above in accordance with the terms and provisions set forth above. This document supersedes all prior written and/or verbal agreements.

### Customer Acceptance

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



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FOR ALL THE  
RIGHT SOLUTIONS**

# Service Agreement



**Illinois Paper & Copier Co.**

6 Territorial Ct. • Bolingbrook, IL 60440

**630-679-9090**

FAX: 630-679-0999

www.illinoispapercopier.com

## Bill To:

Company Name Village of Brookfield

Address 8820 Brookfield Avenue

City Brookfield State IL Zip

Contact Name Keith Sbiral

Dept/Location Managers Office

Phone (708)485-1115 Fax

Key Operator

## Ship To:

Company Name Same

Address

City State Zip

Contact Name

Dept/Location

Phone

Email

## EQUIPMENT

Make	Model	Serial Number	Department
Ricoh	C4502A		
Ricoh	C300SR		

## Special Instructions

☐ Additional equipment. See schedule attached.

This agreement period is effective from (10/2013) Actual install date applies to 10/2018

\$ 180.00

☐ Flat Rate

☐ CPP

☒ Copy Block

Frequency: ☐ Quarterly

☒ Monthly

Includes: ☐ Labor

☐ Parts & Labor

☒ Parts, Labor & Consumables

## Items not included:

Paper & Staples

IT - Network Support

MFP B & W Copy/Print Allowance: 300,000

Excess Rate: \$ .012

Initial Meter Read:

MFP COLOR Copy/Print Allowance: 96,000

Excess Rate: \$ .075

Initial Meter Read:

Printer B & W Printer Allowance:

Excess Rate: \$

Initial Meter Read:

Printer COLOR Printer Allowance:

Excess Rate: \$

Initial Meter Read:

Customer agrees to purchase, and Illinois Paper & Copier Co. agrees to provide maintenance service for the equipment stated, in accordance with the terms and conditions of this agreement. No other terms or conditions express or implied, are authorized unless they appear on the original of this agreement, that is signed by both parties.

The additional terms and conditions on page 2 hereof are incorporated in and made part of this agreement. The Undersigned warrants that they are authorized by Customer to enter into this agreement.

## Customer Acceptance

Signature:

Printed Name:

Title Date

## IPCC Acceptance

Signature:

Date

Director of Service



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FOR ALL THE  
RIGHT SOLUTIONS



## TERMS & CONDITIONS



### Illinois Paper & Copier Co.

6 Territorial Ct. • Bolingbrook, IL 60440

**630-679-9090**

FAX: 630-679-0999

www.illinoispapercopier.com

1. All agreements include unlimited service calls with labor and parts (parts as classified by the manufacturer).
2. All agreements exclude the following unless specified on the front of this contract:
  - Copiers: External cards, coin operated equipment, color supplies, paper, staples, hard drives and software/ connected hardware.
  - Connected equipment: Connected equipment will be covered up to the computer/network connection of the copier. Service calls caused by computer/network will be charged at the current published hourly labor rate. Digital connected equipment must be accompanied by a "Scope of Work" agreement.
3. IPCC will provide maintenance on the equipment listed on the front of this agreement for the length of time specified, or the allotted copy allowance, whichever comes first, except as follows:
  - Repairs resulting from causes other than normal use, abuse or misuse by the operator, operator-inflicted damage to copier, drums, use of supplies, spare parts, or paper that do not meet manufacturer's specifications and cause abnormal service problems.
  - Fire, accident, theft or damage to the machine due to repairs/or movement by someone other than an authorized dealer representative.
  - Reconditioning, rebuilding, or overhaul of equipment.
  - Changes of toner, toner bags, staples, paper, or installation of accessories and process units.
  - Assembly, disassembly or moving of equipment.
  - If an early termination of service is requested and such privilege is granted, a 50% cancellation fee will be assessed.
4. The pricing agreed to on front of agreement is based upon 10% fill on the page. In the event the client does more than 10% fill, resulting in more toner being delivered and/or used, those excess toners become immediately billable at IPCC rates.
5. Applicable freight charges apply on all supply deliveries unless stated otherwise in special instructions.
6. All 11X17 through-put will be recognized and billed as two copies/prints. Document scans shall not exceed copies or prints. Scans exceeding 120% of the page meter will be charged at .0005 / scan.
7. IPCC shall not be responsible for repairs or maintenance resulting from the use of supplies or parts not obtained from IPCC. The quality of such parts and supplies varies widely and cannot be warranted by IPCC. Therefore use of supplies not purchased through IPCC may void your contract.
8. IPCC shall not be responsible for delays, inability to provide service calls due to strikes, accidents, embargoes, act of God or any other event beyond its control. All service under this agreement shall be rendered during normal working hours of 8:00 A.M. to 5:00 P.M. Monday through Friday, excluding IPCC recognized holidays.
9. **BREACH OR DEFAULT**  
If the customer does not pay all charges for maintenance or parts as provided hereunder, or promptly when due, or their account is past due: (1) IPCC may (a) refuse to service the equipment or; (b) furnish service on a C.O.D. "Per Call" basis at published labor rates and (2) the customer agrees to pay IPCC costs and expenses of collection including the reasonable attorney's fees permitted by law in addition to all other rights and remedies available to IPCC.
10. All equipment sold by IPCC is designed to give excellent performance when operated within the following guidelines:
  - Equipment must be placed in a normal office setting with a sufficient amount of space for access, free from excessive dust, humidity, temperatures and ammonia or other corrosive fumes.
  - Equipment must be operated on an isolated electrical line. Equipment must always be operated on a UL approved electrical circuit, with proper current, voltage and type of outlet, as specified by the original manufacturer.
  - Any power surge or spikes in customer power supply that result in blowing of circuit or main board, will be billed to the customer at prevailing parts and labor rates.
- Equipment should be operated within the manufacture specified operational specifications.
- Only supplies with manufacturer required specifications may be used.
11. IPCC reserves the right to inspect all equipment to be covered under a maintenance agreement to determine that it is in good mechanical condition prior to effective date of the agreement. Should the equipment require repair or overhaul before a maintenance agreement is accepted (or in force), repairs will be made at the hourly rate plus the cost of parts.
12. Customer agrees to allow IPCC to deploy a remote monitoring application to gather meter readings and toner alerts for IPCC supported equipment connected to the customer's network. IPCC will assess billable service calls at a rate of \$125/hr. to collect all meter reads if not provided by client every 30 days.
13. IPCC may increase the base payment and/or excess copy charge annually to prevailing rates during the term of this agreement.
14. When in its sole discretion IPCC determines a shop recondition is necessary to keep the equipment in proper working condition, IPCC will submit to customer an estimate of needed repairs and the cost which will be in addition to the charge payable under this maintenance agreement. If the customer does not authorize such reconditioning, IPCC may discontinue service of the agreement, or refuse to renew this agreement upon its expiration. Thereafter, service will be available on a "per call basis" at published rates.
15. This agreement is not refundable or transferable to a third party. All unused supplies are the property of IPCC.
16. No credit will be applied toward unused copy allowance. Unused copies are lost.
17. In the event a manufacturer discontinues parts or supplies for your machine this agreement will be terminated and the unused portion can be transferred to a new machine purchased through IPCC.
18. Other than the obligations set forth herein, IPCC DISCLAIMS ALL WARRANTIES EXPRESSED OR IMPLIED. FITNESS FOR USE OR FITNESS FOR A PARTICULAR PURPOSE. IPCC SHALL NOT BE RESPONSIBLE FOR DIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING OUT OF THE USE OR PERFORMANCE OF THE EQUIPMENT OR THE LOSS OF USE OF THE EQUIPMENT AND CUSTOMER HEREBY WAIVES ANY CLAIMS RELATED THEREBY.
19. IPCC will bill to customer in accordance with State and Federal tax laws, all taxes associated with the consumable items on said maintenance agreement called use tax.
20. IPCC will automatically renew contract for additional 12 month period if written notice to cancel has not been received 90 days prior to expiration.
21. **Miscellaneous:**
  - This agreement shall be governed by and construed according to the laws of the State of Illinois applicable to agreements wholly negotiated, executed and performed in Illinois. It constitutes the entire agreement between parties and may not be modified except in writing signed by duly authorized officers of IPCC and the customer.
  - Full Service maintenance is only available for equipment having a valid manufacturer serial number and UL certification.
  - The customer agrees to make available and designate a suitable key operator for the training in the use of the equipment. Should the employment status of designated operator change so as to affect the operator's ability to perform this assignment, the customer shall inform IPCC immediately. Key operator shall be responsible for providing IPCC with monthly meter readings.
  - IPCC is hereby authorized to offset any past balance against amounts due customer at termination. Customer agrees that, should they have any past due balances with IPCC for any reason, service under this agreement will be suspended until such past due balances shall have been satisfied.

#### Customer Acceptance

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



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RIGHT SOLUTIONS**

# De Lage Landen Public Finance LLC

1111 Old Eagle School Road  
Wayne, PA 19087

## State and Local Government Lease-Purchase Agreement

PHONE: (800) 736-0220  
FACSIMILE: (800) 700-4643

<b>LESSEE</b>	Full Legal Name <b>VILLAGE OF BROOKFIELD</b>	Phone Number <b>(708) 485-1115</b>		
	DBA Name (if any)	Purchase Order Requisition Number		
	Billing Address <b>8820 Brookfield Avenue</b>	City <b>Brookfield</b>	State <b>IL</b>	Zip <b>60513</b>

<b>EQUIPMENT INFORMATION</b>	Equipment Make	Model No.	Serial Number	Description (Attach Separate Sched. As If Necessary)
	Ricoh	C4502A		1 New Ricoh C4502A Digital Copier with attachments
	Ricoh	C300		1 New Ricoh C300 Digital Copier with attachments
Equipment Location (if not same as above) City State Zip				

<b>PAYMENT INFORMATION</b>	Number of Lease Payments <b>60</b>	Lease Payments: See Lease Payment Schedule Attached as Attachment 1
	Full Lease Term (in Months) <b>60</b>	Payment Frequency <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semiannually <input type="checkbox"/> Annually <input type="checkbox"/> Other _____
		End of Lease Option: \$1

### BANK QUALIFICATION

By checking the box below, YOU hereby designate this Lease as a "qualified tax-exempt obligation" as defined in Section 265(b)(3)(B) of the Internal Revenue Code and represent that the aggregate face amount of all tax-exempt obligations (excluding private activity bonds other than qualified 501 (c)(3) bonds) issued or to be issued by YOU and YOUR subordinate entities during the calendar year in which WE fund this Lease is not reasonably expected to exceed \$10,000,000.

☐ Bank Qualification Elected

### TERMS AND CONDITIONS

Please read YOUR copy of this State and Local Government Lease-Purchase Agreement ("Lease") carefully and feel free to ask US any questions YOU may have about it. Words "YOU" and "YOUR" refer to the "Lessee" and the words "WE," "US" and "OUR" refer to De Lage Landen Public Finance LLC, its successors and assigns, as the "Lessor" of the Equipment.

1. **LEASE.** WE agree to lease to YOU and YOU agree to lease from US, the equipment listed above (and on any attached schedule) including all replacement parts, repairs, additions and accessories ("Equipment") on the terms and conditions of this Lease and on any attached schedule.

2. **TERM.** This Lease is effective on the date when the term of this Lease and YOUR obligation to pay rent commence, which date shall be the date that funds are advanced by US to YOU, the vendor of the Equipment or an escrow agent for the purpose of paying or reimbursing all or a portion of the cost of the Equipment (the "Commencement Date") and continues thereafter for an original term ("Original Term") ending at the end of YOUR budget year in effect on the Commencement Date and may be continued by YOU for additional one-year renewal terms ("Renewal Terms") coinciding with YOUR budget year up to the total number of months indicated above as the Full Lease Term; provided, however, that at the end of the Original Term and at the end of each Renewal Term until the Full Lease Term has been completed, YOU shall be deemed to have continued this Lease for the next Renewal Term unless YOU shall have terminated this Lease pursuant to Section 5 or Section 17. Lease Payments will be due as set forth on Attachment 1 until the balance of the Lease Payments and any additional Lease Payments or expenses chargeable to YOU under this Lease are paid in full. As set forth in the Lease Payment Schedule, a portion of each Lease Payment is paid as, and represents payment of, interest. YOUR obligation to pay the Lease Payments and YOUR other Lease obligations are absolute and unconditional and are not subject to cancellation, reduction, setoff or counterclaim except as provided in Section 5. THIS LEASE IS NON-CANCELABLE EXCEPT AS PROVIDED IN SECTION 5.

3. **LATE CHARGES.** If a Lease Payment is not made on the date when due, YOU will pay US a late charge at the rate of 18% per annum or the maximum amount permitted by law, whichever is less, from such date.

4. **CONTINUATION OF LEASE TERM.** YOU currently intend, subject to Section 5, to continue this Lease through the Full Lease Term and to pay the Lease Payments hereunder. YOU reasonably believe that legally available funds in an amount sufficient to make all Lease Payments during the Full Lease Term can be obtained. YOUR responsible financial officer shall do all things lawfully within his or her power to obtain and maintain funds from which the Lease Payments may be made, including making provision for the Lease Payments to the extent necessary in each proposed annual budget submitted for approval in accordance with YOUR applicable procedures and to exhaust all available reviews and appeals if that portion of the budget is not approved. Notwithstanding the foregoing, the decision whether to budget or appropriate funds and to extend this Lease for any Renewal Term is solely within the discretion of YOUR governing body.

5. **NONAPPROPRIATION.** YOU are obligated only to pay such Lease Payments under this Lease as may lawfully be made from funds budgeted and appropriated for that purpose during YOUR then current budget year. If YOU fail to appropriate or otherwise make available funds to pay the Lease Payments required to be paid in the next occurring Renewal Term, this Lease shall be deemed terminated at the end of the then current Original Term or Renewal Term. YOU agree to deliver written notice to US of such termination at least 90 days prior to the end of the then current Original Term or Renewal Term, but failure to give such notice shall not extend the term of this Lease beyond the then current Original Term or Renewal Term. If this Lease is terminated in accordance with this Section, YOU agree, at YOUR cost and expense, to peacefully deliver the Equipment to US at the location or locations specified by US.

6. **WARRANTIES.** We are leasing the Equipment to YOU "AS-IS" and WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. WE transfer to YOU, without recourse, for the term of this Lease all warranties, if any, made by the manufacturer. YOU ALSO ACKNOWLEDGE THAT NO ONE IS AUTHORIZED TO WAIVE OR CHANGE ANY TERM, PROVISION OR CONDITION OF THIS LEASE AND, EXCEPT FOR THE MANUFACTURER WARRANTIES, MAKE ANY REPRESENTATION OR WARRANTY ABOUT THIS LEASE OR THE EQUIPMENT. WE SHALL NOT BE LIABLE FOR SPECIAL, RESULTING OR CONSEQUENTIAL DAMAGES OR LOSS OF PROFIT OCCASIONED BY ANY BREACH OF WARRANTY OR REPRESENTATION OR RESULTING FROM THE USE OR PERFORMANCE OF THE EQUIPMENT. YOUR OBLIGATION TO PAY IN FULL ANY AMOUNT DUE UNDER THE LEASE WILL NOT BE AFFECTED BY ANY DISPUTE, CLAIM, COUNTERCLAIM, DEFENSE OR OTHER RIGHT WHICH YOU MAY HAVE OR ASSERT AGAINST THE SUPPLIER OR THE EQUIPMENT MANUFACTURER.

7. **DELIVERY AND ACCEPTANCE.** YOU ARE RESPONSIBLE, AT YOUR OWN COST, TO ARRANGE FOR THE DELIVERY AND INSTALLATION OF THE EQUIPMENT (UNLESS THOSE COSTS ARE INCLUDED IN THE COSTS OF THE EQUIPMENT TO US). IF REQUESTED, YOU WILL SIGN A SEPARATE EQUIPMENT DELIVERY AND ACCEPTANCE CERTIFICATE. WE MAY AT OUR DISCRETION CONFIRM BY TELEPHONE THAT YOU HAVE ACCEPTED THE EQUIPMENT AND THAT TELEPHONE VERIFICATION OF YOUR ACCEPTANCE OF THE EQUIPMENT SHALL HAVE THE SAME EFFECT AS A SIGNED DELIVERY AND ACCEPTANCE CERTIFICATE.

(Terms and Conditions continued on the reverse side of this Lease.)

<b>LESSEE SIGNATURE</b>	YOU agree to all of the Terms and Conditions contained in both sides of this Lease, and in any attachments to same (all of which are included by reference) and become part of this Lease. YOU acknowledge to have read and agreed to all the Terms and Conditions.	
	You agree that this is a non-cancelable lease. The Equipment is: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED	
	Signature _____	Date _____
	Title _____	
	Print Name _____	
	Legal Name of Corporation <b>VILLAGE OF BROOKFIELD</b> (LEASE MUST BE SIGNED BY AUTHORIZED OFFICIAL OF LESSEE)	

<b>LESSOR</b>	Lessor Signature _____	Date _____
	Print Name _____	
	Title _____	
	For <b>DE LAGE LANDEN PUBLIC FINANCE LLC</b>	
	Lease Number <b>PUB 12996</b>	
	Lease Date <b>October 21, 2013</b>	
	Vendor ID Number <b>K6593</b>	

**8. TITLE, PERSONAL PROPERTY, LOCATION, INSPECTION, NO MODIFICATIONS OR ALTERATIONS.** YOU have title to the Equipment; provided that title to the Equipment will immediately and without any action by YOU vest in US, and YOU shall immediately surrender possession of the Equipment to US, (a) upon any termination of this Lease other than termination pursuant to Section 17 or (b) if YOU are in default of this Lease. It is the intent of the parties hereto that any transfer of title to US pursuant to this Section shall occur automatically without the necessity of any bill of sale, certificate of title or other instrument of conveyance. YOU shall, nevertheless, execute and deliver any such instruments as WE may request to evidence such transfer. As security for YOUR obligations hereunder, WE retain a security interest in the Equipment and all proceeds thereof. YOU have the right to use the Equipment during the term of this Lease, except as otherwise expressly set forth in this Lease. Although the Equipment may become attached to real estate, it remains personal property. YOU agree not to alter or modify the Equipment or permit a lien to be placed upon the Equipment or to remove the Equipment without OUR prior written consent. If WE feel it is necessary, YOU agree to provide US with waivers of interest or liens from anyone claiming any interest in the real estate on which any items of Equipment is located. WE also have the right, at reasonable times, to inspect the Equipment.

**9. MAINTENANCE.** YOU are required, at YOUR own cost and expense, to keep the Equipment in good repair, condition and working order, except for ordinary wear and tear, and YOU will supply all parts and servicing required. All replacement parts used or installed and repairs made to the Equipment will become OUR property.

YOU ACKNOWLEDGE THAT WE ARE NOT RESPONSIBLE FOR PROVIDING ANY REQUIRED MAINTENANCE AND/OR SERVICE FOR THE EQUIPMENT. YOU WILL MAKE ALL CLAIMS FOR SERVICE AND/OR MAINTENANCE SOLELY TO THE SUPPLIER AND/OR MANUFACTURER AND SUCH CLAIMS WILL NOT AFFECT YOUR OBLIGATION TO MAKE ALL REQUIRED LEASE PAYMENTS.

**10. ASSIGNMENT.** YOU AGREE NOT TO TRANSFER, SELL, SUBLEASE, ASSIGN, PLEDGE OR ENCUMBER EITHER THE EQUIPMENT OR ANY RIGHTS UNDER THIS LEASE WITHOUT OUR PRIOR WRITTEN CONSENT. YOU agree that WE may sell, assign or transfer this Lease and, if WE do, the new owner will have the same rights and benefits that WE now have and will not have to perform any of OUR obligations and the rights of the new owner will not be subject to any claims, counterclaims, defenses or set-offs that YOU may have against US. YOU hereby appoint Municipal Registrar Services (the "Registrar") as YOUR agent for the purpose of maintaining a written record of each assignment in form necessary to comply with Section 149(a) of the Internal Revenue Code of 1986, as amended. No such assignment shall be binding on YOU until the Registrar has received written notice from the assignor of the name and address of the assignee.

**11. LOSS OR DAMAGE.** YOU are responsible for the risk of loss or destruction of, or damage to the Equipment. No such loss or damage relieves YOU from any obligation under this Lease. If any of the Equipment is damaged by fire or other casualty or title to, or the temporary use of, any of the Equipment is taken under the exercise of the power of eminent domain, the net proceeds ("Net Proceeds") of any insurance claim or condemnation award will be applied to the prompt replacement, repair, restoration, modification or improvement of that Equipment, unless YOU have exercised YOUR option to purchase the Equipment pursuant to Section 17. Any balance of the Net Proceeds remaining after such work has been completed shall be paid to YOU.

**12. INDEMNITY.** WE are not responsible for any losses or injuries caused by the manufacture, acquisition, delivery, installation, ownership, use, lease, possession, maintenance, operation or rejection of the Equipment or defects in the Equipment. To the extent permitted by law, YOU agree to reimburse US for and to defend US against any claim for losses or injuries relating to the Equipment. This indemnity will continue even after the termination of this Lease.

**13. TAXES.** YOU agree to pay all applicable license and registration fees, sale and use taxes, personal property taxes and all other taxes and charges, relating to the ownership, leasing, rental, sale, purchase, possession or use of the Equipment (except those based on OUR net income). YOU agree that if WE pay any taxes or charges, YOU will reimburse US for all such payments and will pay US interest and a late charge (as calculated in Section 3) on such payments with the next Lease Payment, plus a fee for OUR collecting and administering any taxes, assessments or fees and remitting them to the appropriate authorities.

**14. INSURANCE.** During the term of this Lease, YOU will keep the Equipment insured against all risks of loss or damage in an amount not less than the replacement cost of the Equipment, without deductible and without co-insurance. YOU will also obtain and maintain for the term of this Lease, comprehensive public liability insurance covering both personal injury and property damage of at least \$100,000 per person and \$300,000 per occurrence or bodily injury and \$50,000 for property damage. WE will be the sole named loss payee on the property insurance and named as an additional insured on the public liability insurance. YOU will pay all premiums for such insurance and must deliver proof of insurance coverage satisfactory to US. If YOU do not provide such insurance, YOU agree that WE have the right, but not the obligation, to obtain such insurance and add an insurance fee to the amount due from you, on which we make a profit.

**15. DEFAULT.** Subject to Section 5, YOU are in default of this Lease if any of the following occurs: (a) YOU fail to pay any Lease Payment or other sum when due; (b) YOU breach any warranty or other obligation under this Lease, or any other agreement with US; (c) YOU become insolvent or unable to pay YOUR debts when due, YOU make an assignment for the benefit of creditors or YOU undergo a substantial deterioration in YOUR financial condition, or (d) YOU file or have filed against YOU a petition for liquidation, reorganization, adjustment of debt or similar relief under the Federal Bankruptcy Code or any other present or future federal or state bankruptcy or insolvency law, or a trustee, receiver or liquidator is appointed for YOU or a substantial part of YOUR assets.

**16. REMEDIES.** WE have the following remedies if YOU are in default of this Lease: WE may declare the entire balance of the unpaid Lease Payments for the then current Original Term or Renewal Term immediately due and payable; sue for and receive all Lease Payments and any other payments then accrued or accelerated under this Lease; charge YOU interest on all monies due US at the rate of eighteen percent (18%) per year from the date of default until paid, but in no event more than the maximum rate permitted by law; charge YOU a return-check or non-sufficient funds charge ("NSF Charge") of \$25.00 for a check that is returned for any reason; and require that YOU return the Equipment to US and, if YOU fail to return the Equipment, enter upon the premises peaceably with or without legal process where the Equipment is located and repossess the Equipment. Such return or repossession of the Equipment will not constitute a termination of this Lease unless WE expressly notify YOU in writing. If the Equipment is returned or repossessed by US and unless WE have terminated this Lease, WE will sell or re-rent the Equipment to any persons with any terms WE determine, at one or more public or private sales, with or without notice to YOU, and apply the net proceeds after deducting the costs and expenses of such sale or re-rent, to YOUR obligations with YOU remaining liable for any deficiency and with any excess over the amounts described in this Section plus the then applicable Purchase Price to be paid to YOU.

YOU are also required to pay (i) all expenses incurred by US in connection with the enforcement of any remedies, including all expenses of repossessing, storing, shipping, repairing and selling the Equipment, and (ii) reasonable attorneys' fees.

**17. PURCHASE OPTION.** Provided YOU are not in default, YOU shall have the option to purchase all but not less than all of the Equipment (a) on the date the last Lease Payment is due (assuming this Lease is renewed at the end of the Original Term and each Renewal Term), if this Lease is still in effect on that day, upon payment in full of Lease Payments and all other amounts then due and the payment of One Dollar to US; (b) on the last day of the Original Term or any Renewal Term then in effect, upon

at least 60 days' prior written notice to US and payment in full to US of the Lease Payments and all other amounts then due plus the then applicable Purchase Price set forth on the Lease Payment Schedule; or (c) if substantial damage to or destruction or condemnation of substantially all of the Equipment has occurred, on the day specified in YOUR written notice to US of YOUR exercise of the purchase option upon at least 60 days' prior notice to US and payment in full to US of the Lease Payments and all other amounts then due plus the then applicable Purchase Price set forth on the Lease Payment Schedule.

**18. REPRESENTATIONS AND WARRANTIES.** YOU warrant and represent as follows: (a) YOU are a public body corporate and politic duly organized and existing under the constitution and laws of YOUR State with full power and authority to enter into this Lease and the transactions contemplated hereby and to perform all of YOUR obligations hereunder; (b) YOU have duly authorized the execution and delivery of this Lease by proper action by YOUR governing body at a meeting duly called, regularly convened and attended throughout by the requisite majority of the members thereof or by other appropriate official approval, and all requirements have been met and procedures have occurred in order to ensure the validity and enforceability of this Lease; (c) YOU have complied with such public bidding requirements as may be applicable to this Lease and the acquisition by YOU of the Equipment; (d) all authorizations, consents and approvals of governmental bodies or agencies required in connection with the execution and delivery by YOU of this Lease or in connection with the carrying out by YOU of YOUR obligations hereunder have been obtained; (e) this Lease constitutes the legal, valid and binding obligation of YOU enforceable in accordance with its terms, except to the extent limited by applicable bankruptcy, insolvency, reorganization or other laws affecting creditors' rights generally; (f) YOU have, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current budget year to make the Lease Payments scheduled to come due during the current budget year and to meet YOUR other obligations under this Lease for the current budget year, and those funds have not been expended for other purposes; (g) the Equipment is essential to YOUR functions or to the services YOU provide to YOUR citizens, YOU have an immediate need for the Equipment and expect to make immediate use of the Equipment, YOUR need for the Equipment is not temporary and YOU do not expect the need for any item of the Equipment to diminish in the foreseeable future, including the Full Lease Term, and the Equipment will be used by YOU only for the purpose of performing one or more of YOUR governmental or proprietary functions consistent with the permissible scope of YOUR authority and will not be used in the trade or business of any other entity or person; and (h) YOU have never failed to appropriate or otherwise make available funds sufficient to pay rental or other payments coming due under any lease purchase, installment sale or other similar agreement.

**19. UCC FILINGS AND FINANCIAL STATEMENTS.** YOU authorize US to file a financing statement with respect to the Equipment. If WE feel it is necessary, YOU agree to submit financial statements (audited if available) on a quarterly basis.

**20. UCC - ARTICLE 2A PROVISIONS.** YOU agree that this Lease is a Finance Lease as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). YOU acknowledge that WE have given YOU the name of the Supplier of the Equipment. WE hereby notify YOU that YOU may have rights under the contract with the Supplier and YOU may contact the Supplier for a description of any rights or warranties that YOU may have under this supply contract. YOU also waive any and all rights and remedies granted YOU under Sections 2A-508 through 2A-522 of the UCC.

**21. TAX EXEMPTION.** YOU will comply with all applicable provisions of the Internal Revenue Code of 1986, as amended, including without limitation Sections 103 and 148 thereof, and the applicable regulations thereunder to maintain the exclusion of the interest portion of the Lease Payments from gross income for purposes of federal income taxation.

**22. BANK QUALIFICATION.** If YOU checked the "Bank Qualification Elected" box on the front page of this Lease YOU and all YOUR subordinate entities will not issue in excess of \$10,000,000 of qualified tax-exempt obligations (including this Lease but excluding private activity bonds other than qualified 501(c)(3) bonds) during the calendar year in which WE fund this Lease without first obtaining an opinion of nationally recognized counsel in the area of tax-exempt municipal obligations acceptable to US that the designation of this Lease as a "qualified tax-exempt obligation" will not be adversely affected.

**23. CHOICE OF LAW; JURY TRIAL WAIVER.** This Lease shall be governed and construed in accordance with the laws of the state where YOU are located. To the extent permitted by law, YOU agree to waive YOUR rights to a trial by jury.

**24. ENTIRE AGREEMENT; SEVERABILITY; WAIVERS.** This Lease contains the entire agreement and understanding. No agreements or understandings are binding on the parties unless set forth in writing and signed by the parties. Any provision of this Lease which for any reason may be held unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective without invalidating the remaining provisions of this Lease. THIS LEASE IS NOT INTENDED FOR TRANSACTIONS WITH AN EQUIPMENT COST OF LESS THAN \$1,000.

**25. FACSIMILE DOCUMENTATION.** YOU agree that a facsimile copy of this Lease with facsimile signatures may be treated as an original and will be admissible as evidence of this Lease.

**ATTACHMENT 1****STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT****Lease Payment Schedule**LESSOR: DE LAGE LANDEN PUBLIC FINANCE LLCLESSEE: VILLAGE OF BROOKFIELDLEASE NUMBER: PUB 12996LEASE DATE: October 21, 20 13

Lease Payments are due on each periodic anniversary of the Commencement Date that occurs during the Full Lease Term until all of the payments set forth below have been received by US. The period for each periodic anniversary is monthly, as specified in the Payment Frequency box of this Lease. If the Commencement Date occurs on the 29th, 30th or 31st day of any month, the periodic anniversary will be deemed to occur on the 1st day of the month, commencing on the 1st day of the second succeeding month after the month of such Commencement Date.

Payment Number	Rental Payment	Interest Portion	Principal Portion	Balance	Purchase Price
<b>Loan</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>29,016.69</b>	<b>0.00</b>
1	556.25	136.60	419.65	28,597.04	29,454.95
2	556.25	134.62	421.63	28,175.41	29,020.67
3	556.25	132.64	423.61	27,751.80	28,584.35
4	556.25	130.64	425.61	27,326.19	28,145.98
5	556.25	128.64	427.61	26,898.58	27,705.54
6	556.25	126.62	429.63	26,468.95	27,263.02
7	556.25	124.60	431.65	26,037.30	26,818.42
8	556.25	122.57	433.68	25,603.62	26,371.73
9	556.25	120.53	435.72	25,167.90	25,922.94
10	556.25	118.48	437.77	24,730.13	25,472.03
11	556.25	116.42	439.83	24,290.30	25,019.01
12	556.25	114.35	441.90	23,848.40	24,563.85
13	556.25	112.27	443.98	23,404.42	24,106.55
14	556.25	110.18	446.07	22,958.35	23,647.10
15	556.25	108.08	448.17	22,510.18	23,185.49
16	556.25	105.97	450.28	22,059.90	22,721.70
17	556.25	103.85	452.40	21,607.50	22,255.73
18	556.25	101.72	454.53	21,152.97	21,787.56
19	556.25	99.58	456.67	20,696.30	21,317.19
20	556.25	97.43	458.82	20,237.48	20,844.60
21	556.25	95.27	460.98	19,776.50	20,369.80
22	556.25	93.10	463.15	19,313.35	19,892.75
23	556.25	90.92	465.33	18,848.02	19,413.46
24	556.25	88.73	467.52	18,380.50	18,931.92
25	556.25	86.53	469.72	17,910.78	18,448.10
26	556.25	84.31	471.94	17,438.84	17,962.01
27	556.25	82.09	474.16	16,964.68	17,473.62
28	556.25	79.86	476.39	16,488.29	16,982.94
29	556.25	77.62	478.63	16,009.66	16,489.95
30	556.25	75.37	480.88	15,528.78	15,994.64
31	556.25	73.10	483.15	15,045.63	15,497.00
32	556.25	70.83	485.42	14,560.21	14,997.02
33	556.25	68.54	487.71	14,072.50	14,494.68
34	556.25	66.25	490.00	13,582.50	13,989.98
35	556.25	63.94	492.31	13,090.19	13,482.90
36	556.25	61.62	494.63	12,595.56	12,973.43

Sales tax of \$0.00 is included in the financed amount shown above.

Lessee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_



**ATTACHMENT 1****STATE AND LOCAL GOVERNMENT LEASE-PURCHASE AGREEMENT****Lease Payment Schedule**LESSOR: DE LAGE LANDEN PUBLIC FINANCE LLCLESSEE: VILLAGE OF BROOKFIELDLEASE NUMBER: PUB 12996LEASE DATE: October 21, 2013

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Payment Number	Rental Payment	Interest Portion	Principal Portion	Balance	Purchase Price
37	556.25	59.29	496.96	12,098.60	12,461.56
38	556.25	56.95	499.30	11,599.30	11,947.28
39	556.25	54.60	501.65	11,097.65	11,430.58
40	556.25	52.24	504.01	10,593.64	10,911.45
41	556.25	49.87	506.38	10,087.26	10,389.88
42	556.25	47.49	508.76	9,578.50	9,865.86
43	556.25	45.09	511.16	9,067.34	9,339.36
44	556.25	42.68	513.57	8,553.77	8,810.38
45	556.25	40.27	515.98	8,037.79	8,278.92
46	556.25	37.84	518.41	7,519.38	7,744.96
47	556.25	35.40	520.85	6,998.53	7,208.49
48	556.25	32.95	523.30	6,475.23	6,669.49
49	556.25	30.48	525.77	5,949.46	6,127.94
50	556.25	28.01	528.24	5,421.22	5,583.86
51	556.25	25.52	530.73	4,890.49	5,037.20
52	556.25	23.02	533.23	4,357.26	4,487.98
53	556.25	20.51	535.74	3,821.52	3,936.17
54	556.25	17.99	538.26	3,283.26	3,381.76
55	556.25	15.46	540.79	2,742.47	2,824.74
56	556.25	12.91	543.34	2,199.13	2,265.10
57	556.25	10.35	545.90	1,653.23	1,702.83
58	556.25	7.78	548.47	1,104.76	1,137.90
59	556.25	5.20	551.05	553.71	570.32
60	556.25	2.54	553.71	0.00	0.00
Grand Totals	33,375.00	4,358.31	29,016.69		

Lessee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_



# BILLING INFORMATION

## PLEASE COMPLETE THIS FORM AND RETURN WITH DOCUMENTS

In order for DE LAGE LANDEN PUBLIC FINANCE LLC to properly bill and credit your account, it is necessary that you complete this form and return it with the signed documents.

Billing Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
\_\_\_\_\_

Attention: \_\_\_\_\_  
(Name of individual who will process payments)

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**FEDERAL ID#:** \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Primary Contact Number: \_\_\_\_\_

## INSURANCE INFORMATION

Insurance Agent: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

This form completed by: \_\_\_\_\_  
(Name and Title)

## CONTACT INFORMATION FOR 8038 FILINGS

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Contact Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

# De Lage Landen Public Finance LLC

1111 Old Eagle School Road  
Wayne, PA 19087

## ACCEPTANCE CERTIFICATE

Ladies and Gentlemen:

Re: State and Local Government Lease Purchase Agreement dated as of October 21, 2013, between  
**De Lage Landen Public Finance LLC**, as Lessor, and VILLAGE OF BROOKFIELD, as Lessee.

In accordance with the State and Local Government Lease Purchase Agreement (the "Agreement"), the undersigned Lessee hereby certifies and represents to, and agrees with Lessor as follows:

1. All of the Equipment (as such term is defined in the Agreement) has been delivered, installed and accepted on the date hereof.
2. Lessee has conducted such inspection and/or testing of the Equipment as it deems necessary and appropriate and hereby acknowledges that it accepts the Equipment for all purposes.
3. Lessee is currently maintaining the insurance coverage required by **Section 14** of the Agreement.
4. No event or condition that constitutes, or with notice or lapse of time, or both, would constitute, an Event of Default (as defined in the Agreement) exists at the date hereof.

(SEAL)

LESSEE SIGNATURE	Lessee <b>VILLAGE OF BROOKFIELD</b>
	Signature _____ Date _____
	Print Name _____
	Title _____

07PFD0C055v1



# Village of Brookfield

8820 Brookfield Avenue • Brookfield, Illinois 60513-1688  
(708) 485-7344 • FAX (708) 485-4971  
[www.brookfieldil.gov](http://www.brookfieldil.gov)

VILLAGE OF BROOKFIELD  
BROOKFIELD, ILLINOIS 60513

**BROOKFIELD VILLAGE BOARD  
COMMITTEE OF THE WHOLE MEETING**  
Monday, October 14, 2013

7:00 p.m. or Immediately following Village Board Meeting  
Edward Barcal Hall  
8820 Brookfield Avenue  
Brookfield, IL 60513

## AGENDA

- A. Discussion – Vehicle Surplus
- B. Discussion – Refuse and Recycling Contract – 5 Year Extension Request
- C. Discussion – 2014-2018 Five Year Plan
- D. **Addresses from the Audience** – Any member of the audience who wishes to address the President and Village Board may do so at this time
- E. Adjournment

VILLAGE PRESIDENT  
Kit P. Ketchmark

VILLAGE CLERK  
Catherine A. Colgrass-Edwards

BOARD OF TRUSTEES  
Ryan P. Evans  
Michael J. Garvey  
Nicole M. Gilhooley  
C.P. Hall, II  
Brian S. Oberhauser  
Michelle D. Ryan

VILLAGE MANAGER  
Riccardo F. Ginex

MEMBER OF  
Illinois Municipal League  
Proviso Township  
Municipal League  
West Central  
Municipal Conference

TREE CITY U.S.A. Since 1981

HOME OF THE CHICAGO  
ZOOLOGICAL SOCIETY

Individuals with a disability requiring a reasonable accommodation in order to participate in any meeting should contact the Village of Brookfield (708)485-7344 prior to the meeting. Wheelchair access may be gained through the police department (East) entrance of the Village Hall.



## COMMITTEE ITEM MEMO

---

**ITEM:** VEHICLE SURPLUS  
**COMMITTEE DATE:** October 14, 2013  
**PREPARED BY:** Dan Kaup, Public Works Director  
**PURPOSE:** Sale of two Village vehicles  
**BUDGET AMOUNT:** N/A

### BACKGROUND:

Earlier this year, the Village purchased a new Ford ambulance for the Fire Department, as well as a Ford Taurus for the Police Department. The two vehicles that have been replaced have been repurposed; the ambulance as a fleet maintenance service vehicle and the Police car as a detective's vehicle. The two vehicles listed below will be sold next month. State law requires that the Village surplus the equipment prior to the sale of the vehicles. The two vehicles that will be sold are:

- 1) 2001 Ford Econoline E350 box truck. Vin# 1FDXE45F51HB41620 engine is a 7.3 liter diesel with 51,518 miles
- 2) 2003 Chevy Impala Vin# 2G1WF52E639208613 engine is a 3.4 liter gas with 70,910 miles

### STAFF RECOMMENDATION:

Staff recommends that the Board of Trustees vote to allow for the sale of the two surplus vehicles that were replaced earlier this year.



## COMMITTEE ITEM MEMO

---

ITEM: REFUSE AND RECYCLING CONTRACT – REQUEST FOR A FIVE YEAR CONTRACT EXTENSION

COMMITTEE DATE: October 14, 2013

PREPARED BY: Riccardo F. Ginex, Village Manager. *[Signature]*

PURPOSE: Groot Industries, Inc. is requesting an extension to our present refuse contract

BUDGET AMOUNT: 62-61-00-5480 \$1,782,293.00

### BACKGROUND:

---

Groot has been Brookfield's refuse and recycling contractor for several decades. In 2009, the Village went out to bid to see what competitive rates the market place could offer. The qualifications required potential vendors to be able to service 6,121 One and Two family Units and 1,525 Three or more Multi-family Units.

We received five (5) responses to our request. They included Waste Management, Veolia Environmental Services, DisposAll Waste Services, Roy Strom Co., and Groot Industries. Our desire was to accomplish a number of goals which would have a direct benefit to the residents. They included:

1. Maintain costs for services at an acceptable level,
2. Focus on improving the recycling capabilities with by providing a 65 gallon cart, therefore decreasing the amount of refuse collected,
3. Conduct "Special Product" recycling programs for specific hard-to-dispose items, and
4. Continue to improve the customer service response from our vendor.

After reviewing all the proposals submitted staff, recommended Groot Industries to be awarded the contract as they met or exceeded the evaluation criteria for the process and they would supply the best service to our residents.

Recently, Mr. Frank Hillegonds, Groot's Municipal Manager, came forward with a five (5) year contract extension request as our present contract will expire July 31, 2014. In his proposal, Groot is prepared to do the following:

1. Freeze current rates until January 1, 2015, which would maintain pricing on the current collection and sticker rates for a two (2) year period (January 1, 2013 – January 1, 2015),
2. Maintain a scheduled increase of 3% each year, and
3. Reduce pricing on Overage Stickers from \$2.40 each to \$2.25 for years one and two of the contract and a 10 cent increase in years three – five.

As of January 1, 2013, here are the current rates in place by our ordinance:

<b>Single Family Dwellings</b>	<b><u>Per Month</u></b>	<b><u>Per Quarter</u></b>	<b><u>Per Year</u></b>
General Refuse	17.72	53.16	212.64
Disposal/Administrative Fee	4.76	14.28	57.12
Yard Waste	<u>5.43</u>	<u>16.29</u>	<u>65.16</u>
<b>Total</b>	<b>27.91</b>	<b>83.73</b>	<b>334.92</b>
<b>Two - Family Units</b>	<b><u>Per Month</u></b>	<b><u>Per Quarter</u></b>	<b><u>Per Year</u></b>
General Refuse	35.44	106.32	425.28
Disposal/Administrative Fee	9.53	28.59	114.36
Yard Waste	<u>5.43</u>	<u>16.29</u>	<u>65.16</u>
<b>Total</b>	<b>50.40</b>	<b>151.20</b>	<b>604.80</b>

Additionally, our present disposal rate through the West Suburban Solid Waste Agency is \$47.09 with an administrative fee of \$1.24. This will stay in place through November when a new increase will go into effect tied to the CPI for fuel and labor increases.

Staff has been very satisfied with the working relationship we have built with Mr. Hillegonds and Groot. Specifically during these past years when we have been faced with severe flooding on numerous occasions, Groot has worked with the Village to assist our residents during very difficult times. Staff believes;

1. Groot Industries continues to offer a competitive cost savings to the Village and will do so over any contract extension.
2. Groot's service over several decades within Brookfield demonstrates they have the knowledge and the equipment to service our needs.
3. Groot continues to offer several features that are a direct benefit to Brookfield;
  - Collection vehicles are equipped with additional safety devices.
  - Two weeks of Driver's Training is provided to new personnel. A minimum of 1 year experience is required in operating waste related vehicles.
  - The use of auxiliary personnel to assist during times of inclement weather
  - Recipient of the 2009 Excellence in Recycling Award from the Illinois Recycling Association
  - In-town supervisors are provided to deal with specific customer service related issues.
4. Finally, Groot worked with the Village by instituting a Village-wide recycling program which has been a direct benefit to our residents.

**ATTACHMENTS:**

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1. Letter for Groot Industries, Inc.

**STAFF RECOMMENDATION:**

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The Board approves a five-year contract extension with Groot Industries, Inc.

**REQUESTED COURSE OF ACTION:**

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A Resolution is passed granting the extension at the October 28<sup>th</sup> Board Meeting.



**Groot  
Industries, Inc.**

8475 West 53rd Street  
McCook, IL 60525  
Phone: 708/485-0900  
Fax: 708/442-0037  
www.groot.com

August 5, 2013

Mr. Rick Ginex  
Village Manager  
Village of Brookfield  
8820 Brookfield Ave.  
Brookfield, IL 60513

Dear Rick,

Thank you for the time and courtesy you extended to me during our recent meeting concerning the residential solid waste collection agreement. Groot Industries appreciates the continued opportunity to provide these important services for the residents of Brookfield.

#### Collection Rate Freeze

The current residential collection agreement expires July 31, 2014 and Groot is proposing a five (5) year extension to the agreement. Groot is proposing to freeze the current rates until January 1, 2015, which would maintain the current collection and sticker rates for two years. Beginning January 1, 2015, Groot will maintain a scheduled increase of three percent (3%) for refuse, recycling and yard waste collections.

#### Refuse Overage Sticker

Brookfield residents are required to place overage stickers on each can or bag of refuse placed outside of the refuse cart. The modified volume based program encourages residents to focus on recycling in order to avoid the need to purchase these stickers. The current rate of the sticker is \$2.40 per sticker and Groot is offering to lower the price per sticker to \$2.25 per sticker for years one and two of the extension with ten cent increases the remaining three years. Reducing the price per sticker maintains a price point where the residents have an affordable option in certain instances where refuse stickers are needed.

#### Multi-Family Collections

The Village of Brookfield and Groot worked together on the implementation of a new recycling collection program for the multi-family buildings at the beginning of the current agreement. This program has been a success with nearly 100% participation and many of these locations having reduced their refuse collections. Groot will continue to encourage multi-family owners to promote recycling in their buildings.

The current rates for multi-family collection will remain unchanged for two years with the current rates frozen until July 1, 2015.

In conclusion, Groot Industries is proud of the services we provide every week to the residents of Brookfield. Working in partnership with the Village during difficult times with the recent floods and snow storms has proved to be an invaluable relationship. I look forward to hearing from you and encourage you to contact me with any questions or concerns.

Respectfully,

  
Frank Hillegonds  
Municipal Manager  
Groot Industries

Service Locations  
in Elk Grove Village, Chicago, McCook,  
West Chicago, Round Lake Park

- Waste Collection
- Recycling Services
- Municipal Contracting
- Roll-Off Service
- Document Destruction
- Off-Spec Product Destruction

Since 1914

**NSWMA**



Recycled Paper





## COMMITTEE OF THE WHOLE ITEM MEMO

---

ITEM: 2014 – 2018 Five Year Plan

COMMITTEE DATE: October 14, 2013

PREPARED BY: Keith Sbiral, Asst. Village Manager and Doug Cooper, Finance Director

PURPOSE: Review Five Year Plan

BUDGET AMOUNT: N/A

### BACKGROUND:

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The 2014 -2018 Five Year Plan has been prepared by staff with input from all departments. The main purpose of the Five Year Plan is to assist the Board of Trustees and Management with long-range planning. By identifying and forecasting the cost of future capital needs, management can better prioritize and sequence projects, along with securing long-range financing for all capital expenditures.

Once the capital plan has been reviewed and approved by the Board of Trustees, it will be integrated into the Village's operating budget for the upcoming year.

Below are the highlights of the Plan which will be presented for discussion at the October 14, 2013 Committee of the Whole.

### ATTACHMENTS:

---

1. 2014 – 2018 Five Year Plan

### STAFF RECOMMENDATION:

---

None at this time.

### REQUESTED COURSE OF ACTION:

---

None at this time

## HIGHLIGHTS OF THE 2014 – 2018 PLAN

The Five Year Plan is divided up into four areas of Capital acquisition:

1. Departmental Capitals
2. Road, Sidewalk, Parking Lot and Other Infrastructure Projects
3. Water and Sewer System Improvements
4. Major Park Renovation Projects

Financial information is presented for those funds which provide the dollars to the plan. These funds include:

1. The General Fund
2. The Motor Fuel Tax Fund
3. Infrastructure Improvement Fund
4. Parks Project Fund
5. Water and Sewer Fund

We have also included financial information for the Debt Service Fund, as 100% of the funding for the Village's non Special Service Area Debt is funded through alternate revenues from the General Fund and the Water Sewer Fund. Also, any future debt issuance will be incorporated into this fund's financial estimates.

### PLAN HIGHLIGHTS:

- The Plan continues to forecast an annual deposit of \$300,000 into the Emergency Reserve Fund.
- The General Fund Reserve is estimated to be at 23.8% of total operating expenditures by 2018. This is still shy of the 25% goal the Village established in 2010.
- The Revenue forecasts for major revenue items ranged from 1% to 5% depending on the revenue category.
- Overall Expenditure increases for all Departments approximate 3% annual over the life of the plan.
- Funding for the Infrastructure Fund comes from the General Fund and the MFT Fund.
- The MFT Fund is projected to transfer all available funds to the Infrastructure Project Fund to fund Road Programs.
- Personnel Issues
  - Staff levels to remain consistent with prior year.
  - 10% increase in Health/Dental insurance

# VILLAGE OF BROOKFIELD

## 2014 FIVE-YEAR PLAN

### RECONCILIATION OF CAPITAL ASSET EXPENDITURES

---

#### TOTAL CAPITAL EXPENDITURES 2014 - 2018 PLAN

AS OF INITIAL PLAN DISTRIBUTED AT 9-23-2013 COMMITTEE OF THE WHOLE

			32,940,755
CAPITAL ITEMS ELIMINATED OR REDUCED			
DEPARTMENTAL CAPITALS			
ADMINISTRATION	-	-	
POLICE			
POLICE ENFORCEMENT VEHICLES	(290,000)	(290,000)	
FIRE			
MOVED REPLACEMENT OF PUMPER TRUCK PAST 2018	(475,000)		
ADDED \$50,000 TO COST OF AMBULANCE	50,000	(425,000)	
PUBLIC WORKS			
FORD 8 TON DUMP	(125,000)		
SALT DOME	(135,000)		
MICHIGAN LOADER	(150,000)		
INTERNATIONAL 8-TON	(125,000)		
FORD EXPLORER	(30,000)		
CODE FOCUS	(16,000)	(581,000)	
RECREATION		-	
INFRASTRUCTURE PROJECTS			
SIDEWALK PROGRAM	(492,315)		
PARKING PROJECTS	(1,110,000)		
STREETSCAPE	(250,000)		
ROAD PROGRAM	(14,755,200)	(16,607,515)	
PARKS PROJECT			
BALL PARK LIGHTING - EHLERT	(120,000)		
RECLASS OF ENGINEERING FEES	27,000	(93,000)	
WATER SEWER FUNDS			
LEAK DETECTION RECORDED TWICE	(50,000)		
ANNUAL ALLOCATION - WATER MAIN REPLACEMENT	(1,272,085)	(1,322,085)	
SEWER SYSTEM REHABILITATION	(206,384)		
RECLASS ENGINEERING FEES DBL RECORDED	(75,000)	(281,384)	(19,599,984)
TOTAL CAPITAL OUTLAY 5 YEAR PERIOD ENDING 2018			<u>13,340,771</u>

**DRAFT**



VILLAGE OF BROOKFIELD

FIVE YEAR CAPITAL PLAN

2014 – 2018

# SCHEDULE I

## 2014 FIVE-YEAR PLAN

### ALL FUNDS SUMMARY

FY 2012 Actual	FY 2013 Budget	FY 2013 Estimated	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	Multi-Year Total
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**Capital Outlay:**

Departmental Capital	262,389	247,960	257,000	294,000	283,000	706,000	474,000	250,000	2,007,000
Infrastructure Projects	929,016	480,200	575,200	1,050,000	872,000	975,000	975,000	1,010,000	4,882,000
Park Projects Fund	783,289	10,000	500	643,000	0	0	0	0	643,000
Water & Sewer Projects	1,093,663	300,000	400,000	1,172,569	974,953	1,104,953	1,275,648	1,280,648	5,808,771
<b>Total Capital Outlay</b>	<b>3,068,357</b>	<b>1,038,160</b>	<b>1,232,700</b>	<b>3,159,569</b>	<b>2,129,953</b>	<b>2,785,953</b>	<b>2,724,648</b>	<b>2,540,648</b>	<b>13,340,771</b>

DRAFT



**DRAFT**

VILLAGE OF BROOKFIELD  
FIVE YEAR CAPITAL PLAN

2014 – 2018

FUND SUMMARY-GENERAL FUND



# SCHEDULE II

## 2014 FIVE-YEAR PLAN

### GENERAL FUND SUMMARY

	FY 2012 Actual	FY 2013 Budget	FY 2013 Estimated	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	Multi-Year Total
<b>Operating Revenues:</b>									
Property Tax	7,702,286	8,051,533	8,211,437	8,361,746	8,666,140	8,926,124	9,238,539	9,561,887	44,754,436
Utility Taxes	1,508,708	1,503,000	1,572,082	1,575,830	1,600,413	1,616,417	1,632,581	1,648,907	8,074,149
E-911 Taxes	208,975	215,000	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000
Sales Tax	1,330,142	1,406,231	1,394,865	1,448,437	1,500,170	1,560,177	1,638,186	1,720,095	7,867,064
State Income Tax	1,682,556	1,742,864	1,835,000	1,934,000	2,023,087	2,114,126	2,209,262	2,319,725	10,600,199
Local Use Tax	309,865	301,125	314,000	324,000	330,000	343,200	356,928	371,205	1,725,333
Video Gaming tax	5,179	-	100,000	100,000	100,000	101,000	102,010	103,030	506,040
Other Taxes	72,678	7,000	76,678	75,000	75,000	75,000	75,000	75,000	375,000
Licenses and Permits	907,855	915,015	914,605	921,206	922,216	926,827	931,461	936,119	4,637,829
Franchise Fees	259,131	265,065	265,000	270,000	273,000	275,730	277,109	279,880	1,375,718
Charges for Services	499,004	479,375	469,315	467,621	467,621	469,959	472,309	477,032	2,354,542
Recreation Program Fees	128,154	122,750	107,834	102,505	102,505	103,530	104,565	105,611	518,716
Fines and Forefeitures	493,768	413,000	393,265	380,300	385,300	391,080	396,946	402,900	1,956,525
Rental Fees	35,298	33,000	36,000	36,000	36,000	36,000	36,000	36,000	180,000
Other Intergovernmental	44,492	15,000	47,522	15,000	15,000	15,000	15,000	15,000	75,000
Other Income	276,597	41,500	196,736	56,610	56,750	56,750	56,750	56,750	283,610
Installment Contracts	-	-	-	-	-	-	-	-	-
<b>Total Operating Revenues</b>	<b>15,464,688</b>	<b>15,511,458</b>	<b>16,134,339</b>	<b>16,268,255</b>	<b>16,753,202</b>	<b>17,210,920</b>	<b>17,742,645</b>	<b>18,309,140</b>	<b>86,284,162</b>

<b>Operating Expenses:</b>									
General Government	2,288,733	2,459,910	2,382,891	2,383,136	2,412,600	2,472,191	2,533,324	2,596,041	12,367,583
Public Safety									
Police Department	5,287,354	5,483,154	5,764,618	5,701,114	5,856,230	6,029,138	6,207,186	6,390,528	30,092,584
Fire Department	3,321,095	3,521,410	3,631,035	3,733,100	3,831,734	3,944,826	4,061,284	4,181,208	19,551,453
Public Works	2,456,016	2,356,221	2,636,668	2,590,559	2,633,926	2,695,411	2,758,522	2,823,304	13,504,464
Recreation	326,695	362,584	364,461	365,088	369,868	379,129	388,633	398,389	1,895,700
<b>Total Operating Expenses</b>	<b>13,679,893</b>	<b>14,183,279</b>	<b>14,779,673</b>	<b>14,772,997</b>	<b>15,104,358</b>	<b>15,520,695</b>	<b>15,948,949</b>	<b>16,389,470</b>	<b>77,411,784</b>
<b>Operating Excess</b>	<b>1,784,795</b>	<b>1,328,179</b>	<b>1,354,666</b>	<b>1,495,258</b>	<b>1,648,844</b>	<b>1,690,225</b>	<b>1,793,696</b>	<b>1,919,670</b>	<b>8,872,378</b>

# SCHEDULE II

## 2014 FIVE-YEAR PLAN

### GENERAL FUND SUMMARY

	FY 2012 Actual	FY 2013 Budget	FY 2013 Estimated	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	Multi-Year Total
<b>Other Financing Sources and Uses - Non Capital Items</b>									
Transfer out to Fund									
Balance Reserve	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(1,500,000)
Transfer out to Debt									
Service	(816,024)	(478,476)	(546,199)	(587,232)	(662,563)	(755,583)	(759,295)	(842,504)	(3,607,177)
Note Proceeds	-	-	-	-	-	475,000	250,000	-	725,000
	(1,116,024)	(778,476)	(846,199)	(887,232)	(962,563)	(580,583)	(809,295)	(1,142,504)	(4,382,177)
Excess Prior to Capital Items:	668,771	549,703	508,467	608,026	686,281	1,109,642	984,401	777,166	4,165,516
<b>Capital Outlay:</b>									
Departmental Capital	(262,389)	(247,960)	(257,000)	(294,000)	(283,000)	(706,000)	(474,000)	(250,000)	(2,007,000)
Transfer to Infrastructure									
Maintenance Fund	-	-	-	(300,000)	(355,000)	(400,000)	(500,000)	(525,000)	(2,080,000)
Transfer out to Park									
Projects Fund	(350,000)	(300,000)	(250,000)	-	-	-	-	-	-
Total Capital Outlay	(612,389)	(547,960)	(507,000)	(594,000)	(638,000)	(1,106,000)	(974,000)	(775,000)	(4,087,000)
Excess (Deficiency)	56,382	1,743	1,467	14,026	48,281	3,642	10,401	2,166	8,252,516
Beginning Fund Balance	1,662,764	2,019,146	2,019,146	2,320,613	2,634,639	2,982,920	3,286,562	3,596,963	
Reserve Transfer In	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	
	1,962,764	2,319,146	2,319,146	2,620,613	2,934,639	3,282,920	3,586,562	3,896,963	
Ending Fund Balance	2,019,146	2,320,889	2,320,613	2,634,639	2,982,920	3,286,562	3,596,963	3,899,129	

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# SCHEDULE II

## 2014 FIVE-YEAR PLAN

### GENERAL FUND SUMMARY

	FY 2012 Actual	FY 2013 Budget	FY 2013 Estimated	FY 2014 Projected	FY 2015 Projected	FY 2016 Projected	FY 2017 Projected	FY 2018 Projected	Multi-Year Total
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#### GENERAL FUND FUND BALANCE DETAIL

#### GENERAL FUND RESERVE DETAIL

##### Beginning General Fund Reserve Account

General Fund Reserve Account	506,000	806,816	806,816	1,106,816	1,406,816	1,706,816	2,006,816	2,306,816
Additions	300,816	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Deletions	-	-	-	-	-	-	-	-
Ending General Fund Reserve Account	806,816	1,106,816	1,106,816	1,406,816	1,706,816	2,006,816	2,306,816	2,606,816

#### GENERAL FUND UNASSIGNED RESERVE DETAIL

##### Beginning Unassigned Reserve Account

General Fund Reserve Account	1,156,764	1,212,330	1,212,330	1,213,797	1,227,823	1,276,104	1,279,746	1,290,147
Additions	55,566	1,743	1,467	14,026	48,281	3,642	10,401	2,166
Deletions	-	-	-	-	-	-	-	-

##### Ending Unassigned General Fund Reserve Account

	1,212,330	1,214,073	1,213,797	1,227,823	1,276,104	1,279,746	1,290,147	1,292,313
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TOTAL GENERAL FUND FUND BALANCE	2,019,146	2,320,889	2,320,613	2,634,639	2,982,920	3,286,562	3,596,963	3,899,129
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**SCHEDULE II - A**  
**2014 FIVE-YEAR PLAN**  
**GENERAL FUND SUMMARY**

Fund - General		All Departments							
Item	Actual 2012	Year 0 Budget FY 2013	Year 0 Est Actual FY 2013	Year 1 Projected FY 2014	Year 2 Projected FY 2015	Year 3 Projected FY 2016	Year 4 Projected FY 2017	Year 5 Projected FY 2018	Five-Year Plan Total
Administration & Finance	159,674	58,000	70,000	57,000	65,000	50,000	50,000	65,000	287,000
Police	1,810	106,510	102,000	66,000	78,000	96,000	60,000	80,000	380,000
Fire	0	0	0	0	0	495,000	250,000	30,000	775,000
Public Works	100,905	83,450	85,000	171,000	140,000	65,000	114,000	75,000	565,000
<b>Grand Total</b>	<b>262,389</b>	<b>247,960</b>	<b>257,000</b>	<b>294,000</b>	<b>283,000</b>	<b>706,000</b>	<b>474,000</b>	<b>250,000</b>	<b>2,007,000</b>

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MULTI- YEAR DEPARTMENTAL CAPITAL

Fund - Corporate									
Department - Finance and Administration - 10 12 13 and 14									
Item	Actual 2012	Year 0 Budget FY 2013	Year 0 Est Actual FY 2013	Year 1 Projected FY 2014	Year 2 Projected FY 2015	Year 3 Projected FY 2016	Year 4 Projected FY 2017	Year 5 Projected FY 2018	Five-Year Plan Total
Computer Equipmen	159,674	30,000	40,000	50,000	50,000	50,000	50,000	50,000	250,000
UPS System	-	-	-	7,000	-	-	-	-	7,000
Server System	-	-	-	-	15,000	-	-	15,000	30,000
Recreation Software	-	28,000	30,000	-	-	-	-	-	-
<b>Grand Total</b>	<b>159,674</b>	<b>58,000</b>	<b>70,000</b>	<b>57,000</b>	<b>65,000</b>	<b>50,000</b>	<b>50,000</b>	<b>65,000</b>	<b>287,000</b>

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## Five-Year Departmental Capital

Fund - Corporate		Department - Police 20							
Item	Actual 2012	Year 0 Budget FY 2013	Year 0 Est Actual FY 2013	Year 1 Projected FY 2014	Year 2 Projected FY 2015	Year 3 Projected FY 2016	Year 4 Projected FY 2017	Year 5 Projected FY 2018	Five-Year Plan Total
Police Enforcement Vehicles	-	60,510	56,000	60,000	60,000	60,000	60,000	60,000	300,000
3 Unmarked Squads	-	-	-	-	-	-	-	-	-
Computer/Tech	1,810	-	-	-	-	-	-	-	-
Surveillance Equip	-	42,000	42,000	-	-	-	-	-	-
Miscellaneous Office Equipmen	-	4,000	4,000	-	-	-	-	-	-
Firearm/Tasers	-	-	-	6,000	-	6,000	-	-	12,000
Remodel Records Office	-	-	-	-	10,000	-	-	-	10,000
Breathilyzer Equipment	-	-	-	-	8,000	-	-	-	8,000
Remodel Radio Room-Upgrade	-	-	-	-	-	30,000	-	-	30,000
Storage Facility (Garage)	-	-	-	-	-	-	-	20,000	20,000
<b>Grand Total</b>	<b>1,810</b>	<b>106,510</b>	<b>102,000</b>	<b>66,000</b>	<b>78,000</b>	<b>96,000</b>	<b>60,000</b>	<b>80,000</b>	<b>380,000</b>

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MULTI- YEAR DEPARTMENTAL CAPITAL

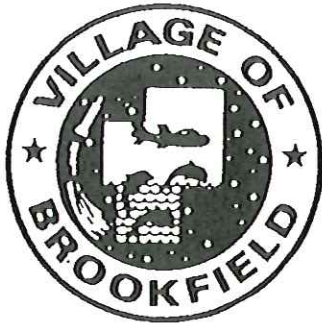
Fund - Corporate		Department - Fire 25							
Item	Actual 2012	Year 0 Budget FY 2013	Year 0 Est Actual FY 2013	Year 1 Projected FY 2014	Year 2 Projected FY 2015	Year 3 Projected FY 2016	Year 4 Projected FY 2017	Year 5 Projected FY 2018	Five-Year Plan Total
Kovatch Engine	-	-	-	-	-	475,000	-	-	475,000
Ford Crown Vic.	-	-	-	-	-	20,000	-	-	20,000
Ford Ambulance	-	-	-	-	-	-	250,000	-	250,000
Chief's Vehicle	-	-	-	-	-	-	-	30,000	30,000
<b>Grand Total</b>	-	-	-	-	-	<b>495,000</b>	<b>250,000</b>	<b>30,000</b>	<b>775,000</b>

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MULTI- YEAR DEPARTMENTAL CAPITAL

Fund - Corporate		Department - Public Works - 30 - XX							
Item	Actual 2012	Year 0 Budget FY 2013	Year 0 Est Actual FY 2013	Year 1 Projected FY 2014	Year 2 Projected FY 2015	Year 3 Projected FY 2016	Year 4 Projected FY 2017	Year 5 Projected FY 2018	Five-Year Plan Total
<b>Public Works - Support Services - 30-99</b>									
Staff vehicles	28,128	-	-	-	-	-	-	-	-
Total PW-Support Services	28,128	-	-	-	-	-	-	-	-
<b>Building Maintenance - 30-31</b>									
Village Hall Basement Rehabilitat	-	-	30,000	-	-	-	-	-	-
Information Tech. Room Renovat	-	-	-	15,000	-	-	-	-	15,000
Police Department Bathroom/Loc	-	-	-	20,000	-	-	-	-	20,000
Generator for Village Hall	-	-	-	-	75,000	-	-	-	75,000
Generator for Public Works	-	-	-	-	40,000	-	-	-	40,000
Police Department Garage Doors	-	-	-	-	25,000	-	-	-	25,000
Firing Range Remodel	-	-	-	-	-	65,000	-	-	65,000
Total -	-	-	30,000	35,000	140,000	65,000	-	-	240,000
<b>Commuter Station Rail Maintenance 30-32</b>									
Total -	-	-	-	-	-	-	-	-	-
<b>Forestry 30-33</b>									
Chipper	-	-	-	61,000	-	-	-	-	61,000
Total -	-	-	-	61,000	-	-	-	-	61,000
<b>Vehicle Maintenance 30-34</b>									
Used Fork Lift	7,000	-	-	-	-	-	-	-	-
Total -	7,000	-	-	-	-	-	-	-	-
<b>Parks Maintenance 30-35</b>									
Playground Maintenance and Re	4,615	28,450	-	-	-	-	-	-	-
Total -	4,615	28,450	-	-	-	-	-	-	-
<b>Street Maintenance - 30-36</b>									
Ford F350 1-ton	-	-	-	75,000	-	-	-	-	75,000
Utility Service Truck	-	-	-	-	-	-	90,000	-	90,000
Ford F-150	-	-	-	-	-	-	24,000	-	24,000
Ford F-350 1-ton	-	-	-	-	-	-	-	75,000	75,000
50/50 Sidewalk Program	61,162	55,000	55,000	-	-	-	-	-	-
Total - Street Maintenance	61,162	55,000	55,000	75,000	-	-	114,000	75,000	264,000
Total Public Works	100,905	83,450	85,000	171,000	140,000	65,000	114,000	75,000	565,000

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VILLAGE OF BROOKFIELD  
FIVE YEAR CAPITAL PLAN

2014 – 2018

MOTOR FUEL TAX FUND



# SCHEDULE III

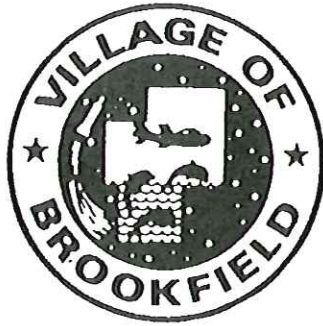
## 2014 FIVE-YEAR PLAN

### MOTOR FUEL TAX FUND SUMMARY

	Actual 2012	Year 0 Budget FY 2013	Year 0 Est Actual FY 2013	Year 1 Projected FY 2014	Year 2 Projected FY 2015	Year 3 Projected FY 2016	Year 4 Projected FY 2017	Year 5 Projected FY 2018	Five-Year Plan Total
<b>Operating Revenues:</b>									
MFT Allotments	546,955	468,000	460,000	460,000	450,800	441,784	432,948	424,289	2,209,822
Private Contributions	-	-	-	-	-	-	-	-	-
Interest Income	603	610	-	-	-	-	-	-	-
<b>Total Operating Revenues</b>	<b>547,558</b>	<b>468,610</b>	<b>460,000</b>	<b>460,000</b>	<b>450,800</b>	<b>441,784</b>	<b>432,948</b>	<b>424,289</b>	<b>2,209,822</b>
<b>Capital Outlay</b>									
Transfer to Infrastructure									
Fund for Road Program	(782,308)	(683,940)	(683,940)	(437,000)	(460,024)	(441,784)	(432,948)	(424,289)	(2,196,046)
Other	5,810	5,000	4,650	-	-	-	-	-	-
<b>Total Expenses</b>	<b>(776,498)</b>	<b>(678,940)</b>	<b>(679,290)</b>	<b>(437,000)</b>	<b>(460,024)</b>	<b>(441,784)</b>	<b>(432,948)</b>	<b>(424,289)</b>	<b>(2,196,046)</b>
<b>Excess (Deficiency)</b>	<b>(228,940)</b>	<b>(210,330)</b>	<b>(219,290)</b>	<b>23,000</b>	<b>(9,224)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,776</b>
Beginning Fund Balance	634,454	405,514	405,514	186,224	209,224	200,000	200,000	200,000	
<b>Ending Fund Balance</b>	<b>405,514</b>	<b>195,184</b>	<b>186,224</b>	<b>209,224</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	

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VILLAGE OF BROOKFIELD  
FIVE YEAR CAPITAL PLAN

2014 – 2018

INFRASTRUCTURE PROJECT FUND

# SCHEDULE IV

## 2014 FIVE-YEAR PLAN

### INFRASTRUCTURE FUND SUMMARY

	Actual 2012	Year 0 Budget FY 2013	Year 0 Est Actual FY 2013	Year 1 Projected FY 2014	Year 2 Projected FY 2015	Year 3 Projected FY 2016	Year 4 Projected FY 2017	Year 5 Projected FY 2018	Five-Year Plan Total
<b>Operating Revenues:</b>									
Expense Reimbursement	2,202	-	-	-	-	-	-	-	2,202
State Reimbursement	144,649	-	-	90,000	76,500	90,000	90,000	90,000	581,149
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Other Funding	-	-	-	-	-	-	-	-	-
<b>Total Operating Revenues</b>	<b>146,851</b>	<b>-</b>	<b>-</b>	<b>90,000</b>	<b>76,500</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>583,351</b>
<b>Capital Outlay</b>									
Bond Issuance Costs	-	-	-	-	-	-	-	-	-
Outside Services	308,147	55,000	150,000	120,000	102,000	120,000	120,000	120,000	582,000
Sidewalks	-	-	-	55,000	55,000	55,000	55,000	55,000	275,000
Parking Projects	-	-	-	75,000	35,000	-	-	35,000	145,000
Street Projects	612,895	425,200	425,200	800,000	680,000	800,000	800,000	800,000	3,880,000
Streetscape Projects	-	-	-	-	-	-	-	-	-
Other	7,974	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>929,016</b>	<b>480,200</b>	<b>575,200</b>	<b>1,050,000</b>	<b>872,000</b>	<b>975,000</b>	<b>975,000</b>	<b>1,010,000</b>	<b>4,882,000</b>
<b>Excess (Deficiency)</b>	<b>(782,165)</b>	<b>(480,200)</b>	<b>(575,200)</b>	<b>(960,000)</b>	<b>(795,500)</b>	<b>(885,000)</b>	<b>(885,000)</b>	<b>(920,000)</b>	<b>(4,298,649)</b>
<b>Other Financing Sources</b>									
Transfer in From Other Funds									
General Fund	-	-	-	300,000	355,000	400,000	500,000	525,000	2,080,000
MFT Fund	782,308	683,940	683,940	437,000	460,024	441,784	432,948	424,289	2,196,046
Debt Proceeds									
	782,308	683,940	683,940	737,000	815,024	841,784	932,948	949,289	4,276,046
<b>Excess (Deficiency)</b>	<b>143</b>	<b>203,740</b>	<b>108,740</b>	<b>(223,000)</b>	<b>19,524</b>	<b>(43,216)</b>	<b>47,948</b>	<b>29,289</b>	<b>(22,603)</b>
Beginning Fund Balance	202,549	202,692	202,692	311,432	88,432	107,956	64,740	112,688	
<b>Ending Fund Balance</b>	<b>202,692</b>	<b>406,432</b>	<b>311,432</b>	<b>88,432</b>	<b>107,956</b>	<b>64,740</b>	<b>112,688</b>	<b>141,978</b>	

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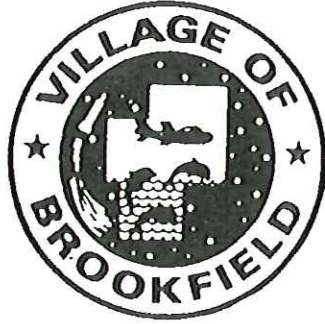
## Fund - INFRASTRUCTURE FUND 42-00

Item	Actual 2012	Year 0 Budget FY 2013	Year 0 Est Actual FY 2013	Year 1 Projected FY 2014	Year 2 Projected FY 2015	Year 3 Projected FY 2016	Year 4 Projected FY 2017	Year 5 Projected FY 2018	Five-Year Plan Total
New Sidewalk Construction									
General Annual Allocation	-	-	-	55,000	55,000	55,000	55,000	55,000	275,000
Engineering Services	-	-	-	-	-	-	-	-	-
Total - New Sidewalk	-	-	-	55,000	55,000	55,000	55,000	55,000	275,000
Parking Projects									
Public Works Parking Lot	-	-	-	75,000	-	-	-	-	75,000
Prairie Ave Commuter	-	-	-	-	-	-	-	35,000	35,000
Fire Station 2	-	-	-	-	35,000	-	-	-	35,000
Total - Parking	-	-	-	75,000	35,000	-	-	35,000	145,000
Streetscape Projects									
Total - Streetscape Projects	-	-	-	-	-	-	-	-	-
Road projects									
See Below for Detail (ANNUAL ALLOCATION)	612,895	425,200	425,200	800,000	680,000	800,000	800,000	800,000	3,880,000
Engineering Services	308,147	55,000	150,000	120,000	102,000	120,000	120,000	120,000	582,000
Total - Road program	921,042	480,200	575,200	920,000	782,000	920,000	920,000	920,000	4,462,000
Other									
Total - Other	-	-	-	-	-	-	-	-	-
Total Infrastructure	921,042	480,200	575,200	1,050,000	872,000	975,000	975,000	1,010,000	4,882,000
DETAIL ROAD PROGRAM BY STREET									
Engineering Services	308,147	55,000	150,000	120,000	102,000	120,000	120,000	120,000	582,000
Road Construction				800,000	680,000	800,000	800,000	800,000	3,880,000
Grand Ave. Phase II	612,895	-	-	see annual allocation					
Maple Ave. Rehabilitation	-	425,200	425,000						
	612,895	425,200	425,000	800,000	680,000	800,000	800,000	800,000	3,880,000
Collector Routes									
	-	-	-	-	-	-	-	-	-
Total Road Program	921,042	480,200	575,000	920,000	782,000	920,000	920,000	920,000	4,462,000

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VILLAGE OF BROOKFIELD  
FIVE YEAR CAPITAL PLAN

2014 – 2018

PARKS PROJECT FUND

# SCHEDULE V

## 2014 FIVE-YEAR PLAN

### PARK PROJECT FUND SUMMARY

	Actual 2012	Year 0 Budget FY 2013	Year 0 Est Actual FY 2013	Year 1 Projected FY 2014	Year 2 Projected FY 2015	Year 3 Projected FY 2016	Year 4 Projected FY 2017	Year 5 Projected FY 2018	Five-Year Plan Total
<b>Operating Revenues:</b>									
Interest Income	-	-	-	-	-	-	-	-	-
Expense Reimbursement	-	-	-	-	-	-	-	-	-
State Reimbursement	-	-	-	-	-	-	-	-	-
Federal Grant	-	260,000	-	260,000	-	-	-	-	260,000
State Grant	582,250	-	-	-	-	-	-	-	-
Other Funding	24,287	-	-	-	-	-	-	-	-
<b>Total Operating Revenues</b>	<b>606,537</b>	<b>260,000</b>	<b>-</b>	<b>260,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>260,000</b>
<b>Capital Outlay</b>									
Bond Issuance Costs	-	-	-	-	-	-	-	-	-
Outside Services	14,113	10,000	500	56,000	-	-	-	-	56,000
Park Projects	769,176	-	-	587,000	-	-	-	-	587,000
<b>Total Expenses</b>	<b>783,289</b>	<b>10,000</b>	<b>500</b>	<b>643,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>643,000</b>
<b>Excess (Deficiency)</b>	<b>(176,752)</b>	<b>250,000</b>	<b>(500)</b>	<b>(383,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(383,000)</b>
<b>Other Financing Sources</b>									
Transfer in From Other Funds									
General Fund	350,000	300,000	250,000	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-	-	-
	350,000	300,000	250,000	-	-	-	-	-	-
<b>Excess (Deficiency)</b>	<b>173,248</b>	<b>550,000</b>	<b>249,500</b>	<b>(383,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(383,000)</b>
Beginning Fund Balance	(30,002)	143,246	143,246	392,746	9,746	9,746	9,746	9,746	
<b>Ending Fund Balance</b>	<b>143,246</b>	<b>693,246</b>	<b>392,746</b>	<b>9,746</b>	<b>9,746</b>	<b>9,746</b>	<b>9,746</b>	<b>9,746</b>	

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## Fund - Parks Project Fund

## Department - Parks Maintenance

Item	Actual 2012	Year 0 Budget FY 2013	Year 0 Est Actual FY 2013	Year 1 Projected FY 2014	Year 2 Projected FY 2015	Year 3 Projected FY 2016	Year 4 Projected FY 2017	Year 5 Projected FY 2018	Five-Year Plan Total
<b><u>PARK IMPROVEMENTS</u></b>									
<b><u>Kiwanis</u></b>									
Band Shell	0	60,000	0	60,000	0	0	0	0	60,000
Park Rehabilitation Project	0	500,000	0	500,000	0	0	0	0	500,000
	0	560,000	0	560,000	0	0	0	0	560,000
<b><u>Jaycee Ehler Park</u></b>									
2012 Park Rehabilitation Project	769,176	0	0	0	0	0	0	0	0
	769,176	0	0	0	0	0	0	0	0
<b><u>Maple Avenue North Park</u></b>									
Site Furnishings	0	0	0	10,000	0	0	0	0	10,000
Landscape Improvements	0	0	0	0	0	0	0	0	0
	0	0	0	10,000	0	0	0	0	10,000
<b><u>Maple Avenue South Park</u></b>									
Site Furnishings	0	0	0	0	0	0	0	0	0
Landscape Improvements	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0
<b><u>Candy Cane Park</u></b>									
Site Furnishings	0	0	0	17,000	0	0	0	0	17,000
Landscape Improvements	0	0	0	0	0	0	0	0	0
	0	0	0	17,000	0	0	0	0	17,000
<b><u>Harrison park</u></b>									
Site Furnishings	0	0	0	0	0	0	0	0	0
Landscape Improvements	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0
<b><u>Madison Park</u></b>									
Site Furnishings	0	0	0	0	0	0	0	0	0
Landscape Improvements	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0
<b><u>Veteran's Memorial</u></b>									
Landscape Improvements	0	0	0	0	0	0	0	0	0
Pedestrian Paving/Paths	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0
<b>Total-Park Improvements</b>	769,176	560,000	0	587,000	0	0	0	0	587,000

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VILLAGE OF BROOKFIELD  
FIVE YEAR CAPITAL PLAN

2014 – 2018

WATER AND SEWER FUND



# SCHEDULE VI

## 2014 FIVE-YEAR PLAN

### WATER & SEWER FUND SUMMARY

	Actual 2012	Year 0 Budget FY 2013	Year 0 Est Actual FY 2013	Year 1 Projected FY 2014	Year 2 Projected FY 2015	Year 3 Projected FY 2016	Year 4 Projected FY 2017	Year 5 Projected FY 2018	Five-Year Plan Total
<b>Operating Revenues:</b>									
Water Sales	4,142,149	5,081,665	4,702,214	5,171,525	5,687,768	5,886,840	6,092,879	6,306,130	29,145,142
Sewer Usage Fee	979,406	1,375,451	1,100,000	1,210,000	1,331,000	1,377,585	1,425,800	1,475,703	6,820,089
Penalties and Fees	58,777	60,000	100,000	100,000	100,000	103,500	107,123	110,872	521,494
Interest Income	2,154	1,950	1,700	1,700	1,700	1,760	1,821	1,885	8,865
Other Income	23,542	-	2,702	-	-	-	-	-	-
<b>Total Revenues</b>	<b>5,206,028</b>	<b>6,519,066</b>	<b>5,906,616</b>	<b>6,483,225</b>	<b>7,120,468</b>	<b>7,369,684</b>	<b>7,627,623</b>	<b>7,894,590</b>	<b>36,495,591</b>
<b>Operating Expenses:</b>									
Administrative	1,080,705	1,822,105	1,751,993	1,796,988	1,771,754	1,833,765	1,897,947	1,964,375	9,264,830
Water and Sewer Operations	2,541,716	3,070,191	2,646,057	2,886,845	3,311,286	3,427,181	3,547,132	3,671,282	16,843,726
<b>Total Operating Expenses</b>	<b>3,622,421</b>	<b>4,892,296</b>	<b>4,398,050</b>	<b>4,683,833</b>	<b>5,083,040</b>	<b>5,260,946</b>	<b>5,445,080</b>	<b>5,635,657</b>	<b>26,108,556</b>
<b>Operating Excess (Deficiency)</b>	<b>1,583,607</b>	<b>1,626,770</b>	<b>1,508,566</b>	<b>1,799,392</b>	<b>2,037,428</b>	<b>2,108,738</b>	<b>2,182,544</b>	<b>2,258,933</b>	<b>10,387,035</b>
<b>Other Financing Sources and Uses - Non Capital Items</b>									
Bond Principal, Interest and Fiscal Charges	(492,534)	(492,774)	(492,774)	(492,168)	(495,518)	(496,978)	(493,194)	(498,869)	(2,476,727)
Transfer out to Debt Service	(479,460)	(575,000)	(575,000)	(600,000)	(550,000)	(500,000)	(403,183)	(382,933)	(2,436,116)
Note Proceeds	0	0	0	0	0	0	0	0	-
	(971,994)	(1,067,774)	(1,067,774)	(1,092,168)	(1,045,518)	(996,978)	(896,377)	(881,802)	(4,912,843)
<b>Excess Prior to Capital Items</b>	<b>611,613</b>	<b>558,996</b>	<b>440,792</b>	<b>707,224</b>	<b>991,910</b>	<b>1,111,760</b>	<b>1,286,167</b>	<b>1,377,131</b>	<b>5,474,192</b>
<b>Capital Outlay:</b>									
Departmental Capital	-	-	-	229,000	125,000	255,000	95,000	80,000	784,000
Capital Projects - WATER SYSTEM	390,198	300,000	300,000	160,695	360,695	360,695	691,390	711,390	2,284,865
Capital Projects - SEWER SYSTEM	703,465	-	100,000	782,874	489,258	489,258	489,258	489,258	2,789,906
<b>Total Capital Outlay</b>	<b>1,093,663</b>	<b>300,000</b>	<b>400,000</b>	<b>1,172,569</b>	<b>974,953</b>	<b>1,104,953</b>	<b>1,275,648</b>	<b>1,280,648</b>	<b>5,808,771</b>
<b>Excess (Deficiency)</b>	<b>(482,050)</b>	<b>258,996</b>	<b>40,792</b>	<b>(465,345)</b>	<b>16,957</b>	<b>6,807</b>	<b>10,519</b>	<b>96,483</b>	<b>11,282,963</b>
<b>Beginning Fund Balance</b>	<b>4,042,247</b>	<b>3,560,197</b>	<b>3,560,197</b>	<b>3,600,989</b>	<b>3,135,644</b>	<b>3,152,601</b>	<b>3,159,408</b>	<b>3,169,927</b>	
<b>Ending Fund Balance</b>	<b>3,560,197</b>	<b>3,819,193</b>	<b>3,600,989</b>	<b>3,135,644</b>	<b>3,152,601</b>	<b>3,159,408</b>	<b>3,169,927</b>	<b>3,266,410</b>	



# Five- Year Departmental Capital

Fund - Water & Sewer		Department - Water Capital - 61-61							
Item	Actual 2012	Year 0 Budget FY 2013	Year 0 Est Actual FY 2013	Year 1 Projected FY 2014	Year 2 Projected FY 2015	Year 3 Projected FY 2016	Year 4 Projected FY 2017	Year 5 Projected FY 2018	Five-Year Plan Total
<b>EQUIPMENT AND VEHICLES</b>									
DCU Upgrades	-	-	-	80,000	-	-	-	-	80,000
Ford Ranger Utility Truck	-	-	-	24,000	-	-	-	-	24,000
Ford 8-ton Dump	-	-	-	125,000	-	-	-	-	125,000
International 8-ton Dump	-	-	-	-	125,000	-	-	-	125,000
F-350 High Ranger	-	-	-	-	-	105,000	-	-	105,000
International 10-ton Dump	-	-	-	-	-	150,000	-	-	150,000
Water Meters	-	-	-	-	-	-	80,000	80,000	160,000
Deere Tractor	-	-	-	-	-	-	15,000	-	15,000
<b>TOTAL EQUIPMENT</b>	-	-	-	229,000	125,000	255,000	95,000	80,000	784,000
<b>WATER SYSTEM</b>	-	-	-	-	-	-	-	-	-
Maple Ave Water Main Re[placement	201,600	-	-	-	-	-	-	-	-
29th Street Water main Replaement	188,598	-	-	-	-	-	-	-	-
Water Tower Repainting	-	300,000	300,000	-	-	-	-	-	-
Annual Allocation-Water Main Replacement	-	-	-	150,695	350,695	350,695	681,390	701,390	2,234,865
Leak Detection Project	-	-	-	10,000	10,000	10,000	10,000	10,000	50,000
<b>TOTAL WATER SYSTEM PROJECTS</b>	390,198	300,000	300,000	160,695	360,695	360,695	691,390	711,390	2,284,865
<b>Grand Total</b>	390,198	300,000	300,000	389,695	485,695	615,695	786,390	791,390	3,068,865

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## Fund - Water &amp; Sewer

## Department - Sewer Capital - 61-62

Item	Actual 2012	Year 0 Budget FY 2013	Year 0 Est Actual FY 2013	Year 1 Projected FY 2014	Year 2 Projected FY 2015	Year 3 Projected FY 2016	Year 4 Projected FY 2017	Year 5 Projected FY 2018	Five-Year Plan Total
<b>SANITARY SEWER LINES - SEPARATE</b>									
MONROE STORM SEWER RHAB	703,465	-	-	-	-	-	-	-	-
SEWER SYSTEM REHABILITATION	-	-	-	206,384	412,768	412,768	412,768	412,768	1,857,456
Sewer Lines - Subtotal	703,465	-	-	206,384	412,768	412,768	412,768	412,768	1,857,456
<b>SEWERS - DRAINAGE</b>									
Other Storm Sewer Replacement Projects	-	-	100,000	76,490	76,490	76,490	76,490	76,490	382,450
Ejector Pump for Prairie and Washington	-	-	-	500,000	-	-	-	-	500,000
Sewer/Drainage Subtotal	-	-	100,000	576,490	76,490	76,490	76,490	76,490	882,450
<b>Grand Total</b>	<b>703,465</b>	<b>-</b>	<b>100,000</b>	<b>782,874</b>	<b>489,258</b>	<b>489,258</b>	<b>489,258</b>	<b>489,258</b>	<b>2,739,906</b>

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VILLAGE OF BROOKFIELD  
FIVE YEAR CAPITAL PLAN

2014 – 2018

DEBT SERVICE FUND



# **SCHEDULE VII** **2014 FIVE-YEAR PLAN** **DEBT SERVICE FUND SUMMARY**

	Actual 2012	Year 0 Budget FY 2013	Year 0 Est Actual FY 2013	Year 1 Projected FY 2014	Year 2 Projected FY 2015	Year 3 Projected FY 2016	Year 4 Projected FY 2017	Year 5 Projected FY 2018	Five-Year Plan Total
<b>Operating Revenues:</b>									
Property Taxes - SSA's	236,654	61,020	62,232	61,020	59,770	58,519	57,270	31,019	267,598
Interest Income	1,847	1,800	700	700	705	710	720	730	3,565
<b>Total Operating Revenues</b>	<b>238,501</b>	<b>62,820</b>	<b>62,932</b>	<b>61,720</b>	<b>60,475</b>	<b>59,229</b>	<b>57,990</b>	<b>31,749</b>	<b>271,163</b>
<b>Debt Service</b>									
Bond Principal	1,159,881	822,559	939,089	1,017,068	926,785	953,529	910,081	1,003,997	4,811,460
Bond Interest	403,333	380,679	391,373	349,333	310,661	275,824	252,397	221,440	1,409,655
Other	6,206	8,500	6,500	6,800	7,000	7,100	7,200	7,400	7,500
<b>Total Expenses</b>	<b>1,569,420</b>	<b>1,211,738</b>	<b>1,336,962</b>	<b>1,373,201</b>	<b>1,244,446</b>	<b>1,236,453</b>	<b>1,169,678</b>	<b>1,232,837</b>	<b>6,228,615</b>
<b>Excess (Deficiency)</b>	<b>(1,330,919)</b>	<b>(1,148,918)</b>	<b>(1,274,030)</b>	<b>(1,311,481)</b>	<b>(1,183,971)</b>	<b>(1,177,224)</b>	<b>(1,111,688)</b>	<b>(1,201,088)</b>	<b>(5,957,452)</b>
<b>Other Financing Sources</b>									
Transfer in From Other Funds									
General Fund	816,024	478,476	546,199	587,232	662,563	755,583	759,295	842,504	3,607,177
Water Fund	479,460	575,000	575,000	600,000	550,000	500,000	403,183	382,933	2,436,116
	1,295,484	1,053,476	1,121,199	1,187,232	1,212,563	1,255,583	1,162,478	1,225,437	6,043,293
<b>Excess (Deficiency)</b>	<b>(35,435)</b>	<b>(95,442)</b>	<b>(152,831)</b>	<b>(124,249)</b>	<b>28,592</b>	<b>78,359</b>	<b>50,790</b>	<b>24,349</b>	<b>85,841</b>
Beginning Fund Balance	355,484	320,049	320,049	167,218	42,969	71,561	149,920	200,710	
<b>Ending Fund Balance</b>	<b>320,049</b>	<b>224,607</b>	<b>167,218</b>	<b>42,969</b>	<b>71,561</b>	<b>149,920</b>	<b>200,710</b>	<b>225,059</b>	

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